

TOWN OF BUCKFIELD
Select Board Meeting Agenda
June 18, 2024, at 6:30 PM
In Person and Remote Participation via Zoom

CALL REGULAR MEETING TO ORDER AND DECLARE A QUORUM

OLD BUSINESS

1. EMERGENCY MANAGEMENT UPDATE – VIVIAN WADAS
2. BUILDING PERMIT FEE SCHEDULE REVIEW
3. PUBLIC RESTROOM FACILITY

NEW BUSINESS

1. **CONSENT AGENDA**
 - a. Disbursement Warrants

Payroll Warrant 105	\$ 16,136.25
Accounts Payable Warrant 106	\$ 7,570.23
Payroll Warrant 107	\$ TBD
Accounts Payable Warrant 108	\$ TBD
Total	\$ TBD
2. **TREASURER CERTIFICATION - INFORMATIONAL**
3. **APPROVAL OF THE MINUTES OF THE JUNE 4, 2024, SELECT BOARD MEETING**
4. **SOCIAL SERVICES COMMITTEE**
 - a. Approval of the Social Service Committee's Recommendations
5. **BUCK-IT GRILL & PUB**
 - a. Special Amusement Permit
 - b. Liquor License Renewal
6. **COMMITTEE REAPPOINTMENTS**
 - a. Everett Tilton, 3-year Term (Community Events Committee)
 - b. Everett Tilton, 3-year Term (Library Committee)
 - c. Cheryl Coffman, 1-year Term (Community Events Committee)
7. **MMA LEGISLATIVE POLICY COMMITTEE (LPC)**
 - a. Vote for two (2) candidates

OTHER BUSINESS

Public Comment Period (*the Board sets aside up to 15 minutes at the end of every meeting for public comment*)

EXECUTIVE SESSION

Pursuant to 1 M.R.S.A. § 405(6) – *If Needed*

ADJOURN

Upcoming Meetings:

1. Budget Committee Meeting – June 19, 2024, at 12:00 PM
2. Planning Board Meeting – June 19, 2024, at 6:00 PM **(CANCELLED)**
3. Community Events Committee Meeting – June 24, 2024, at 6:30 PM
4. Select Board Meeting/Emergency Management Workshop – July 2, 2024, at 6:30 PM

In Progress Items:

1. School Budget Exploration – Improve communications with elected School Board Directors and the Select Board
2. Capital Improvement Planning
3. Comprehensive Plan – Revisit
4. Fire and Rescue Department Integration
5. Select Board – Self Evaluations/Goal Setting
6. Cemetery Trust/Cemetery Plan **(Attorney memorandum received March 1, 2024)**
7. Old Church on the Hill **(Second opinion received – need volunteers)**
8. Emergency Plan **(Local EMA Director)**
9. Building Permit Fee Schedule Review

Select Board – Committee/Board/Organization Liaison Assignments

Chairman Robert Hand: R.S.U. # 10 School Board, Road Committee, and Budget Committee

Vice Chairman Sandra Fickett: Planning Board and Community Events Committee

Selectman Azalea Cormier: Recreation Committee, Ordinance Development Committee, and Old Church on the Hill Committee

Selectman Heather Henley: Buckfield Village Corporation, Library Committee, and Beautification Committee

Selectman Peter Fickett: Appeals Board, Social Services Committee, and Economic Development Committee

EMA May 2024 Monthly Report

Thank you, Oxford County EMA, for sending out the **Geomagnetic Storm Watch on May 10th** along with the 'situational awareness'/informational attachment. This was the first G4 Severe Geomagnetic Storm Watch since 2005. Although this type of 'space storm' could have impacted our communications, the power grid, navigational systems and other technologies, Buckfield **DID NOT** experience any of these issues. We did, however, get the experience of seeing the **Aurora Borealis/ 'Northern Lights'**... which were visible, and beautiful, late Friday evening. Astronomer Tony Phillips and NOAA have said **"the May superstorm may have been just the first of several magnificent displays we experience between now and 2026 as the 'Solar Sun Cycle' will reach its solar maximum."** Happy Night Sky Gazing!

Follow up / In Process: FEMA Recovery Scoping Meeting (RSM): EMA is continuing to hold **FEMA RSM meetings** as needed while completing the required steps towards receiving reimbursement for the Dec 2023 storm damages. We have also explored and continue to research **FEMA 406 and MEMA 404 Hazard Mitigation Assistance**. **On May 8th** Road Commissioner/Public works Foreman Weldon Lucas and EMA **worked alongside FEMA to complete the required FEMA Site Inspection of damages yet to be completed**. Since then, the collected site information **has been submitted by FEMA, to FEMA's Consolidated Resource Center (CRC), for 'Permanent Work Project Estimates'** (the costs to repair damages back to pre-storm conditions). Those estimates include: Purkus Road, Darnit Road and All Roads damage repair work and **total approximately \$105,000.00 in FEMA Reimbursement!** Stay tuned as this number may be adjusted, for various reasons, in the future.

A huge Thank You to Oxford County EMA Director Allyson Hill and Cassandra Susemihl, Oxford County EMA Grants Specialist for all their ongoing assistance. They have been instrumental in helping Buckfield move through the FEMA PA process. Cassandra has been attending the FEMA RSM meetings as well as providing computer technical assistance. For example, she made it possible for EMA to have **Naomi Petley with MEMA PA virtually attend the May 15th FEMA RSM meeting**, . **Thank you Naomi**. Cassandra will continue to attend these meetings as we navigate through the process with FEMA.

EMA Team Volunteer Vickie Gammon has also attended the FEMA RSM meetings and has been instrumental in entering the required data...and keeping up to date...the Town's FEMA Grants Portal Project Notebooks. **Another huge Thank You Vickie!**

To date, the Town has completed all Debris and Emergency Protective Measures work. TM Cameron has officially signed off and entered these completed FEMA Notebooks in the Grants Portal as required. Thank you, Cameron! In addition to work completed, the **on-going Permanent Work Notebooks** continue to be developed and includes the repairs needed (as listed above) on our roads and culverts. Stay tuned.... And **welcome aboard Preston Brickell, our new PW Foreman. Thank you, Preston**, for attending the RSM meeting and all the work you and the PW crew have done to keep us moving forward. And **Thank you Rescue Chief Stacy B.** for adding Preston to the Town Officials Communication text thread.

There is a quote out there by **Eric Witaker: "Emergency Preparedness Is a TEAM SPORT". I would strongly agree and add.... So is recovering from a Presidentially Declared Disaster!**

Follow up / On going: EMA was unable to attend the BVC meeting this month and has not received any information from the BVC in reference to whether they have updated the **North Pond Dam EAP** yet and/or held their **Annual ER Warning Test**. In addition, to date, EMA is unaware of any communications between the BVC and the Town concerning the **questions Fire Chief Adam Dupile, TM Cameron and EMA discussed last month concerning who specifically is legally responsible for overall, year-round fire hydrant maintenance including winter shoveling and fire hydrant pressure testing, the BVC or the Town?**

Follow up / Complete: Erica Buffkins at AVCOG has successfully completed all corrections to the **Town Public and Private Roads Map. The 2024 UPDATE is done.** As well as providing a large printed 2024 map, she provided the Town with a **PDF digital file of the map** from which copies can be produced. EMA sent, via email, the PDF file to the following Town departments: Library, Public Works, Rescue, Fire, and Town Clerk. (TM Cameron was Cc'd and has a copy of the PDF on his 'shared drive'.) If any of you would like the PDF file sent to you directly, please reach out. **FYI note: The 2024 updated roads map is a part of, and will be included in, the Towns updated EOP.**
Thank you, Erica!

EMA attended the Center for an Ecology -Based Economy (CEBE) Climate Conference: 2030 Vision-Climate-Convergence in Norway. This 2-day conference held May 17 & 18th was packed with great learning opportunities through **keynote addresses** to hands on educational projects. Native **Mainer Dr. Susana Hancock** discussed her research on the effects of methane and other planet-warming gases on the earths polar ice caps during her keynote address and.... **Steve Curwood**, Executive Producer and Host of Living on Earth (NPR) and Lecturer in Environmental Science & Public Policy at Harvard University keynote addressed the potential use of nuclear energy in the future as a means for reaching global climate objectives while at the same time using the electrical grid already in place here in the U.S.A.

In addition, there were many **session workshops and presentations** such as Understanding the Implications of **Newry's Lithium Deposit** presented by Myles Felch, **Flood Resilience for Infrastructure and Ecosystems** presented by Ferg Leah, Salvatore Girifalco and Oxford County EMA Director Allyson Hill...(where **EMA learned that out of all of the 16 counties in Maine, Oxford County floods the most !!!**)...and **Bioregional Regeneration in the Northeast** presented by John Gunn, Magan Hellstedt, and Conrad Reinurg. **Thank you, Azalea Cormier, Select Board and CEBE Board member for encouraging EMA to attend...and thank you, CEBE Board, staff & volunteers for this local conference!**

EMA also attended the State **MEMA Enhancing Preparedness and Community Resilience Conference at the Augusta Civic Center.** This 2-day conference also had a great **keynote speaker, Chris Scott**, an experienced crisis management professional from the UK who discussed understanding how people think, act and feel in high pressure, demanding situations: **Mastering Decision Making Under Pressure.**

During the **Luncheon Awards Ceremony, Oxford County EMA Director Allyson Hill was awarded twice**. Once by all of **Maine's Local EMD's** who voted Allyson, Director of the Year, and the second time by all of **Maine's 16 County Commissioners** who voted her, **Maine State County EMA Director of the Year!** We are so fortunate to have the best of the best in our, Oxford County. **Congratulations Allyson...and thank you for all you do!!!**

EMA attended breakout sessions : MEMA's 'Mitigate Before Disaster Occurs presented by Heather Dumais, MEMA Hazard Assistance ... (we are now working with Heather as she helps us understand 404 HMA funding opportunities); **Cooling and Warming Centers ... (not Shelters)... with MEMA Bill Guidon; Marketing Manager or Emergency Manager? A Successful Public Awareness Program Employs Both, with Megan Arsenault, York EMA, and MEMA Open House with MEMA Naomi Petley and other staff.** There were many **exhibitors** with displays and other resources including the American Red Cross, Maine School Safety Center, Volunteer Maine, Disaster Animal Response Team and many others. **Thank you, MEMA, and All, for the great conference and encouraging EMA to attend.**

Follow Up/ In Process: As you know the **Select Board and EMA held a workshop** to specifically address collaborating working on **updating the Town's EOP plan**. We discussed the differences between the old 2007 Template and the newer **2016 EOP Template for Rural Communities**. We will continue to have workshops and work toward completing the Town EOP using the **Rural Template Modules**. Rescue Chief Stacy B. will continue to attend as her work schedule permits – **Thank you Stacy, and Board Member Heather Henley** has agreed to research a **PDF file version** of the 2016 Template so All can have. In addition, Heather will be able to make real-time edits and additions as we work through the modules. **Thank you, Heather, and All for the time you are giving to having a realistic, updated, Town EOP.**

FYI – Upcoming: June EMA PSA is National Pet Awareness Month...see #Summer Ready. June 1st is National Lightning Safety Awareness Week, and it also begins the Atlantic Hurricane Season which runs through to Nov 30th, 2024.... see Ready.Gov: Build A Kit. "Research shows that those who are informed and ready when hazardous weather threatens rebound more quickly and recover more fully from disasters". (Dr. Kathryn Sullivan, NOAA)

Last but not least: Summer Solstice is on June 20th. For this and any other summer event/activity you may be celebrating this summer, - Stay safe out there and keep an eye on the sky!

The recommended fee for building permits can vary widely depending on the location, size, and complexity of the project, as well as local regulations and market conditions. However, there are some general guidelines and typical fee structures that many municipalities follow. Here are some common approaches to determining building permit fees:

1. Flat Fee Structure

- Residential Projects: Often a flat fee based on the type of work (e.g., new construction, additions, renovations).

- Example: \$100 - \$500 for residential permits.

2. Value-Based Fee Structure

- Percentage of Construction Cost: Fees are calculated as a percentage of the total construction cost.

- Typical range: 0.5% to 2% of the total project cost.

- Example: For a \$100,000 project, the fee could range from \$500 to \$2,000.

3. Square Footage-Based Fee Structure

- Based on Area: Fees are determined by the total square footage of the project.

- Example: \$0.50 to \$1.50 per square foot.

- Example: For a 2,000 sq ft house, the fee could range from \$1,000 to \$3,000.

4. Hybrid Fee Structure

- Combination: Some municipalities use a combination of flat fees, value-based fees, and square footage fees.

- Example: A base fee plus a percentage of the construction cost or a fee per square foot.

5. Additional Fees

- Plan Review Fees: Separate fees for reviewing architectural and engineering plans.

- Example: \$100 - \$1,000 depending on complexity.

- Inspection Fees: Fees for required inspections during and after construction.

- Example: \$50 - \$150 per inspection.

- Impact Fees: Additional fees for the impact of the new construction on local infrastructure (e.g., roads, schools, utilities).

- Example: Varies widely; could be several thousand dollars.

Considerations for Setting Fees

1. Cost Recovery: Fees should cover the costs of the permit processing, plan review, and inspections.

2. Market Rates: Fees should be competitive with neighboring municipalities to avoid discouraging development.
3. Project Type: Different types of projects (residential, commercial, industrial) may warrant different fee structures.
4. Affordability: Consider the economic context of the community to ensure fees are not prohibitively expensive for residents and developers.
5. Administrative Costs: Consider the administrative burden and costs associated with managing and enforcing the permit process.

Examples from Different Municipalities

- Small Towns: Often have lower fees due to smaller budgets and less administrative overhead.
 - Example: \$200 - \$1,000 for residential permits.
- Large Cities: Typically have higher fees due to higher administrative costs and greater demand for services.
 - Example: \$1,000 - \$5,000 or more for residential permits.

Conclusion

To determine the appropriate fee structure for building permits in your town, consider conducting a survey of nearby municipalities, assessing the cost of providing permitting services, and consulting with stakeholders. Balancing cost recovery with affordability and competitiveness is key to setting a fair and effective fee schedule.

Town of Buckfield Building Permit Fee Schedule

Existing Fee Schedule

0-200 SF: \$5.00
201-500 SF: \$10.00
501-800 SF: \$15.00
801-1000 SF: \$20.00
1001-1200 SF: \$25.00
1201-1400 SF: \$30.00
1401-1600 SF: \$35.00
1601-1800 SF: \$40.00
1801-2000 SF: \$45.00
Over 2000 SF: \$50.00

Comparisons

1. Belgrade (Principal Structures):

Change of Use: \$10.00
One- and Two-Family Residences: \$0.09/SF
Commercial/Industrial: \$0.10/SF
Government/Nonprofit: \$50.00
Expansion, reconstruction, etc.: \$0.10/SF (Commercial Only)
Accessory Structures:

Belgrade (Accessory Structures – includes all swimming pools):

Less than or equal to 250 SF: \$15
Greater than 250 SF: \$0.06/SF
Expansion, reconstruction, etc.: \$0.06/SF (\$15.00 Minimum)

2. Newry:

Residential: \$0.25/SF (main floor living space), \$0.10/SF (additional floors, decks, garages, basements, etc.)
Commercial/Industrial: \$0.50/SF

3. Surry:

Residential: \$50.00 Minimum Fee, \$0.20/SF (Includes full basement square footage computed including basement, decks, mezzanines, second floor)
Commercial/Industrial: \$100 Minimum Fee, \$0.50/SF (Requires Planning Board Approval)
Accessory: \$50.00 Minimum Fee, \$0.15/SF (Not attached to house)

Change of Use: \$100 (Requires Planning Board Approval)

4. Rockport

Minimum \$50.00 fee for items charged by square foot.

Residential Application Fee: \$50.00

Residential (In addition to application fee):

Finished living space (6' headroom or greater): \$0.55/SF

Unfinished living space (6' headroom or greater): \$0.40/SF

Accessory Structures (attached or detached): \$0.30/SF

Covered Porches/Decks: \$0.35/SF

Renovations: \$0.40/SF

Modular Home/New Mobile Homes: \$0.45/SF

Cellars – full or half unfinished: \$0.35/SF

Cellars – full finished: \$0.55/SF

Commercial Application Fee: \$100.00

Commercial (In addition to application fee):

Commercial and Industrial Structures – New Construction: \$0.80/SF

Commercial and Industrial Structures – Renovations: \$0.55/SF

Commercial and Industrial Accessory Structures: \$0.55/SF

5. Paris

Fees for construction of all enclosed structures and additions to structures whose primary use is for human habitation.

Residential: \$0.30/SF (as determined by exterior dimensions of the building)

Each additional floor: \$0.15/SF

Mobile Homes: \$0.10/SF

Modular Homes: \$0.20/SF

Garages and Barns: \$0.15/SF (as determine by exterior dimensions)

Sheds, decks, and other structures not used for human habitation: \$0.20/SF

Swimming Pools: \$20.00

Signs free standing and attached: \$20.00

Solar Panels: \$1.00/SF (Free standing or attached)

Commercial (Except buildings to be used for agricultural uses):

Foundations and First Floors: \$0.35/SF

Each additional floor: \$0.15/SF

Solar Panels: \$1.00/SF (Free-standing and attached)

Renovations: \$0.30/SF (Residential, Commercial, and Industrial Structures)

Demolition: \$20.00 (any enclosed structure or part thereof)



TOWN OF BUCKFIELD

34 TURNER STREET
PO BOX 179
BUCKFIELD, ME 04220

PHONE: (207) 336-2521 FAX: (207) 336-3733

June 11, 2024

RE: In Response to Information Pertaining to a Public Restroom Facility

If the town is seeking to have a public restroom facility, it would need to meet ADA 2010 standards for handicap accessibility.

If the choice is to have a pit privy, then a site evaluator would need to be involved in order to locate where the pit can go in relation to the soil conditions.

If there will be pressurized water involved then a grey water system will need to be installed at minimum, and at that point it might as well be a full septic system as a grey water system is just a smaller full size septic system that can receive all effluent.

The only way a holding tank can be utilized is if a site evaluator is entirely unable to site the fully functioning system first, then I believe it would be a matter of the Selectboard approving the holding tank if that is the option available.

Kingston Brown
Buckfield Code Enforcement Officer

Town of Buckfield

Temporary Public Restroom Facility Research

Option # 1 - Porta Pottie Rental (Non ADA Compliant)

Monthly Rental Summer

\$135.00

Monthly Rental Winter

\$150.00

Option # 2 - Porta Pottie Purchase (ADA Compliant)

Purchase Estimate

\$3,421.52

Maintenance/Service

\$50.00/Visit

NOTE: Rental and maintenance/service costs based on discussion with Nickerson's. A portable toilet to be used for more than 7 days will require approval by the Town of Buckfield's Local Plumbing Inspector. Nickerson does not offer ADA compliant portable toilets and highly recommended that the Town not use an ADA compliant portable toilet due to vandalism, drugs, and other illicit behavior that they attract.



Guidance on Subsurface Wastewater Disposal Rule (Chapter 241) Section 5(I)(6): Temporary Portable Toilets

The Subsurface Wastewater Disposal Rule includes the following section:

Temporary Portable Toilets are not alternative toilets, and, therefore, may not be used as permanent alternative toilets. Temporary portable toilets are allowed for use for a maximum of seven days. Any use of temporary portable toilets for more than seven days, other than at construction sites, must receive written approval from the appointed LPI. If placement for use of the temporary portable toilet is intended for longer than seven days and associated with the Department's Health Inspection Program operation, then it must be approved by the Department's Health Inspection Program.

The Rule defines temporary portable toilets as:

Temporary portable toilet: *A prefabricated toilet designed for temporary use, typically at social functions, work sites, outdoor gatherings, etc. No plumbing permit or site evaluation is required.*

The Rule defines an alternative toilet as:

Alternative toilet: *A device, other than a water closet or other fixture, located inside a structure, designed to treat or store human waste only. Examples are: pit privies and vault toilets. Portable toilets are not considered Alternative Toilets, as they are only for temporary use (see definition of temporary portable toilet).*

In this newly amended rule, the Department added the temporary portable toilet definition and restrictions in response to its determination that temporary portable toilets were being used as permanent solutions to wastewater disposal challenges at homes and businesses. This amendment was also adopted to address an issue that was brought to the Department's attention directly by Local Plumbing Inspectors who were concerned about temporary portable toilets, especially those at restaurants.

Our Maine Department of Health and Human Services Maine CDC includes the Health Inspection Program (HIP), which also shared concerns about its licensed establishments using portable toilets. Such usage may be in violation of OSHA rules, as well.

Employers must maintain restrooms in a sanitary condition. Restrooms must provide hot and cold running water or lukewarm water, hand soap or similar cleansing agent and warm air blowers or individual hand towels (e.g., paper or cloth). Waterless hand cleaner and towels/rags are not adequate substitutes for soap and water. (<https://www.osha.gov/restrooms-sanitation>)

Under this rule change, the Health Inspection Program can determine if a business that it licenses is using temporary portable toilets in a way that compromises public health and, as a result, deny the continued use of those temporary portable toilets. In that case, the business would then be required to install internally plumbed bathrooms in accordance with the Subsurface Wastewater Rule and the Maine Internal Plumbing Code. Local Plumbing Inspectors and the Health Inspection Program base their approvals on assurances that Maine's Internal Plumbing Code is followed, to ensure compliance with specific requirements for bathrooms at restaurants and public buildings.

Please note that Section 5(I)(6) allows temporary portable toilets to serve construction sites. The Department interprets this allowance to include other sites where OSHA requires portable restrooms, such as some agricultural work sites.

In 1987, OSHA published a Final Rule for Field Sanitation, 29 CFR §1928.110. Among other things, it requires that all employers of 11 or more hand laborers in the field provide adequate hand washing facilities, including potable water, soap, and single-use towels.

<https://www.osha.gov/laws-regs/regulations/standardnumber/1928/1928.110>

For those situations like a town park, ball field, fair, or farmer's market that will be requiring bathrooms for longer than a seven-day period, the rule requires the landowner to get permission from the municipality's Local Plumbing Inspector. The town can choose to give permission in whatever form they like, and it can be as informal as an e-mail, if the town allows. There are no fees or information required to be sent to the State following the receipt of the LPI's permission.

For those situations that involve a mass gathering, such as a music festival, the Health Inspection Program's "Mass Gathering Permit" would be sufficient.

<https://www.maine.gov/dhhs/mecdc/environmental-health/el/site-files/forms/Application%20for%20Mass%20Gathering1.pdf>

For those situations that involve event camping, the Health Inspection Program's "Campground and Event Camping" License with a current signed Appendix C would be sufficient.

<https://www.maine.gov/dhhs/mecdc/environmental-health/el/site-files/forms/Campground-Event%20Camping%20Application.pdf?v2>

The Department of Health and Human Services is authorized to make rulemaking changes for the Subsurface Wastewater Disposal Rule in Maine, based on Maine law (22 MRS §§ 42(3), 42(3-A), and 42(3-B); 30-A MRS §§ 4211, 4215 (4), & 4452; and 22-A MRS § 205(2)).



Maine Municipal Tax Collectors' and Treasurers' Association

Local Government Center • 60 Community Drive, Augusta, Maine 04330-9486
1-800-452-8786 (In Maine) • 207-623-8428 • Fax 207-624-0128
www.mmtcta.org

June 12, 2024

Mr. Robert Hand
Chair Selectboard
Town of Buckfield
PO Box 179
Buckfield, ME 04220-0179

RE: MMTCTA Certification Program

Dear Bob:

Congratulations are in order for the Town of Buckfield. The Maine Municipal Tax Collectors' and Treasurers' Association has approved Cameron Hinkley as a certified Treasurer. This certification process has required many hours of dedication to achieve. The certification process requires that applicants receive training in a number of courses that relate to their field of expertise.

Cameron will be recognized for receiving certification in the MMTCTA newsletter *Dollar\$ and Sense* and their certificate will be awarded at the 2025 MMTCTA Annual Conference.

The MMTCTA understands the investment of time and resources it takes to achieve this status. You may want to check with the Town's insurance carrier to see if this would entitle the Town to a discount on your public official's liability insurance or bond insurance for this position. We encourage you to ask your insurance company and find out.

Congratulations once again!

Sincerely,

Rebekah Carmichael-Austin
Chairperson
MMTCTA Certification Committee

TOWN OF BUCKFIELD

Select Board Meeting Agenda

June 4, 2024, at 6:30 PM

In Person and Remote Participation via Zoom

CALLED REGULAR MEETING TO ORDER AND DECLARED A QUORUM AT 6:33 PM

Present: Vice Chairman Sandra Fickett, Selectman Azalea Cormier, Selectman Heather Henley, Selectman Peter Fickett, Town Manager Cameron Hinkley, Vivian Wadas, Town Clerk Brittany Parrott (Zoom)

OLD BUSINESS

1. EMERGENCY MANAGEMENT UPDATE – VIVIAN WADAS

Vivian Wadas provided the Board with an update on Emergency Management activities. Vivian made a request for mileage reimbursement for EMA activities as well as \$100 to be split between four volunteers that have helped her this year.

Vice Chairman Sandra Fickett made a motion to approve reimbursing EMA Director Vivian Wadas for mileage. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0). MOTION PASSED

Vice Chairman Sandra Fickett made a motion to approve spending \$100 for gift cards for the emergency management volunteers. Selectman Peter Fickett seconded – VOTE – All in favor (4-0). MOTION PASSED

2. PUBLIC RESTROOM FACILITIES

Vice Chairman Sandra Fickett led a discussion on the availability of public restrooms in town. There are restrooms available at the Town Office and Library during business hours, as well as a Porta Pottie at the Cross Road, recreation field, however not everybody is taking advantage of them.

Selectman Azalea Cormier made a motion to install a Porta Pottie on the Municipal Center grounds.

Vice Chairman Sandra Fickett seconded – DISCUSSION: Town Manager Cameron Hinkley updated the Board on new changes regarding the use of temporary facilities for more than seven days, that he had recently been made aware of by CEO/LPI Kingston Brown. Further discussion about the potential type of facility that could be utilized, as well as ADA and plumbing requirements took place. Town Manager Cameron Hinkley said that he would reach out to Kingston to gather information about what the Town would need to do to install a public restroom facility and figure out options. The Town Office staff will do some research. Vice Chairman Sandra Fickett suggested that the Town might be able to do something temporary until a permanent solution is implemented.

3. BUILDING PERMIT FEE SCHEDULE REVIEW

Vice Chairman Sandra Fickett moved to table until the next meeting. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0) MOTION PASSED

NEW BUSINESS

1. CONSENT AGENDA

a. Disbursement Warrants

Payroll Warrant 101	\$ 16,136.25
Accounts Payable Warrant 102	\$ 7,570.23
Payroll Warrant 103	\$ 20,697.02
Accounts Payable Warrant 104	\$ 34,646.67
Total	\$ 79,050.17

Vice Chairman Sandra Fickett made a motion to approve the Consent Agenda. Selectman Peter Fickett seconded – VOTE – All in favor (4-0). MOTION PASSED

2. TOWN MANAGER UPDATE

Town Manager Cameron Hinkley provided a monthly update to the Board.

Vice Chairman Sandra Fickett made a motion to appoint Town Manager Cameron Hinkley as the Interim Road Commissioner. Selectman Peter Fickett seconded – DISCUSSION: The Board inquired about the pay for the Road Commissioner. Town Manager Cameron Hinkley stated that there was currently no money budgeted separately for the Road Commissioner, but the new budget has a stipend budgeted for. The Board asked for the Road Commissioner position to be posted on Facebook and the Town Website for anyone interested. **VOTE – All in favor (4-0). MOTION PASSED**

3. APPROVAL OF THE MINUTES OF THE MAY 21, 2024, SELECT BOARD MEETING

Selectman Azalea Cormier made a motion to approve the minutes of the May 21, 2024, Select Board meeting. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0). MOTION PASSED

4. COMMUNITY RESILIENCY PARTNERSHIP

a. Community Action Grant – Conditional Award Notification

Town Manager Cameron Hinkley informed the Board that he had received notification that the Town of Buckfield was awarded Community Action Grant funds for the replacement of some of the Municipal Center windows. He explained the round of funding was oversubscribed and that the State was awarding funds utilizing federal funds. He asked for the Board to vote to allow him to move forward with the grant award.

Vice Chairman Sandra Fickett made a motion to allow the Town Manager to proceed with the Community Action Grant award utilizing EECBG funds. Selectman Peter Fickett seconded – VOTE – All in favor (4-0). MOTION PASSED

5. SCHEDULE SPECIAL AMUSEMENT PERMIT PUBLIC HEARING – BUCK-IT GRILL & PUB

a. Recommended date, June 18, 2024, at 6:00 PM

Vice Chairman Sandra Fickett made a motion to hold a Public Hearing on the Buck-It's Special Amusement Permit Application for June 18, 2024, at 6:00 PM. Selectman Heather Henley seconded – VOTE – All in favor (4-0). MOTION PASSED

6. LEGAL SERVICES PROPOSALS

- a. Trafton, Matzen, Belleau & Frenette, LLP
- b. Jensen Baird
- c. PretiFlaherty
- d. Brann & Isaacson

The Board discussed the four proposals that the Town received for legal services. The Town Manager provided a summary sheet for each proposal/firm.

Vice Chairman Sandra Fickett made a motion for the Town Manager to move forward with entering into an agreement for legal services with Trafton, Matzen, Belleau & Frenette, LLP. Selectman Azalea Cormier seconded – DISCUSSION: Vice Chairman Sandra Fickett let the Town Manager know that the motion was worded the way it was in case during the process he felt uncomfortable with the firm, he had the authority to not sign an agreement. **VOTE – All in favor (4-0). MOTION PASSED**

OTHER BUSINESS

Public Comment Period (*the Board sets aside up to 15 minutes at the end of every meeting for public comment*)

No public comment.

EXECUTIVE SESSION

Pursuant to 1 M.R.S.A. § 405(6) – *None was needed.*

Vice Chairman Sandra Fickett made a motion to adjourn at 7:36 PM. Selectman Peter Fickett seconded – VOTE – All in favor (4-0). MOTION PASSED

Upcoming Meetings:

1. Emergency Management Workshop – Immediately Following the June 4, 2024, Select Board Meeting
2. Primary, R.S.U. Budget Validation, and Local Town Meeting – June 11, 2024, 8:00 AM to 8:00 PM
3. Community Events Committee Meeting – June 10, 2024, at 6:30 PM
4. Social Services Committee Meeting – June 13, 2024, at 5:30 PM (American Legion, Morrill St)
5. Select Board Meeting – June 18, 2024, at 6:30 PM

In Progress Items:

1. School Budget Exploration – Improve communications with elected School Board Directors and the Select Board
2. Capital Improvement Planning
3. Comprehensive Plan – Revisit
4. Fire and Rescue Department Integration
5. Select Board – Self Evaluations/Goal Setting
6. Cemetery Trust/Cemetery Plan (**Attorney memorandum received March 1, 2024**)
7. Old Church on the Hill (**Second opinion received – need volunteers**)
8. Emergency Plan (**Local EMA Director**)
9. Building Permit Fee Schedule Review

Select Board – Committee/Board/Organization Liaison Assignments

Chairman Robert Hand: R.S.U. # 10 School Board, Road Committee, and Budget Committee

Vice Chairman Sandra Fickett: Planning Board and Community Events Committee

Selectman Azalea Cormier: Recreation Committee, Ordinance Development Committee, and Old Church on the Hill Committee

Selectman Heather Henley: Buckfield Village Corporation, Library Committee, and Beautification Committee

Selectman Peter Fickett: Appeals Board, Social Services Committee, and Economic Development Committee

Minutes approved at the _____ Select Board meeting.

townmanager@townofbuckfield.org

From: Jennifer Lowell <hockeymom04210@gmail.com>
Sent: Thursday, June 13, 2024 6:02 PM
To: townmanager@townofbuckfield.org
Cc: Cami Warren; James Lowell; Robert Hand; Sandra Fickett; Azalea Cormier; Heather Henley; Peter Fickett
Subject: Re: Town of Buckfield - Social Services Committee Meeting
Flag Status: Flagged

Here is what we came up with:

Lake Stewards \$250
Seniors Plus \$600
MPR \$100
Life Flight \$500
Cancer Center of Maine \$200
Safe Voices \$100
RCAM \$1000
Sexual Assault Response Services \$200
Gary Owen House \$300

Thank you.

On Mon, May 13, 2024 at 12:18 PM <townmanager@townofbuckfield.org> wrote:

Cami, Jen, and Jim,

Attached you will find a scan of all the Social Services requests for this fiscal year. I can also print copies for your records and you can pick them up in the office if you prefer. I have copied the Select Board so they are aware of the requests as well.

I am requesting that the Committee hold a meeting in May to discuss and make recommendations for the 2023-2024 Fiscal Year budget. The budget is \$3,250.

If you have any questions, please let me know.



Cameron Hinkley

Town Manager

Phone 207-336-2521

Mobile 207-518-8377

Web www.buckfield.maine.gov

Email
townmanager@townofbuckfield.org

34 Turner Street

PO Box 179

Buckfield, ME 04220

--
"There is no normal life, Wyatt, there's just life, ya live it."~Doc Holliday



May 6, 2024

To: Select Board, Town of Buckfield, Maine
From: Alison Cooney, Executive Director - Lake Stewards of Maine
Re: Request for Lake Stewards of Maine funding from the Town of Buckfield

Dear Town of Buckfield Select Board,

I am writing to you to request funding for support for Lake Stewards of Maine (LSM). LSM is a statewide 501(c)(3) nonprofit that trains, certifies and supports volunteer community scientists who collect water quality monitoring data and survey lakes for aquatic invasive species. All of our training and support is provided at no charge to the public. Formed in 1971 (formerly known as the Maine Volunteer Lake Monitoring Program), the program was initially administered by the Maine Department of Environmental Protection (ME DEP) and transitioned to non-profit status in 1996 when state and federal funding decreased and could no longer fully support the program.

With 6,000 lakes and ponds, and thousands of miles of river habitat, Maine is water rich! Additionally, a recent study conducted at the University of Maine estimates that Maine's lakes contribute \$14.1 billion in value to the state's economy with an additional 3 billion in related spending each year. Maintaining the health of Maine's clear, clean lakes requires nothing less than a statewide cadre of passionate and committed citizen stewards watching over them. Currently, more than 1,200 LSM certified volunteer community scientists monitor the health of more than 530 lakes throughout Maine. The direct involvement of dedicated LSM citizen lake scientists plays a vital role in maintaining and improving the water quality of Maine lakes and has been a significant factor in the early detection and control of aquatic invasive species in our lakes.

Every summer we extend our reach to include more lakes with volunteer involvement. Last summer, LSM coordinated 54 water quality training sessions and conducted 12 aquatic invasive plant workshops throughout the state. Over 400 individuals attended the in-person trainings, with hundreds more joining online webinars and technical support sessions.

While we receive state funding and actively pursue grants, our expenses are surpassing our budget. **To support the continued costs of training and supporting community lake scientists who monitor lakes throughout the state, Lake Stewards of Maine respectfully requests \$500.00 from the Town of Buckfield.**



As we approach our upcoming field season, we'd be happy to inform you of the trainings we'll be providing in your area. It would be a wonderful opportunity for you to meet some of the volunteers who are dedicated to caring for local lakes and ponds in and around your Town. To view existing monitors on specific lakes, please visit our *lake resource* website, www.LakesOfMaine.org, search Towns, select a lake, then click on *Monitoring* in the menu bar to see who is monitoring your lakes.

All those who experience the wide variety of offerings provided by Maine's lakes benefit from the stewardship efforts of LSM's committed volunteers. Every dollar donated to Lake Stewards of Maine is typically matched 10 times over by volunteer effort. A worthwhile investment on behalf of Maine's treasured lakes!

For more information about Lake Stewards of Maine, please visit our *volunteer stewardship* website, www.LakeStewardsOfMaine.org. Thank you for your consideration of this request. We are excited about the prospect of establishing a relationship with you as we work together to protect Maine's lakes and ponds.

Kind Regards,

Alison Cooney
LSM Executive Director
alison@lakestewardsme.org



January 31, 2024

8 Falcon Road • Lewiston, Maine 04240
1-800-427-1241 • 207-795-4010
Fax: 207-795-4009 • www.seniorsplus.org

Town of Buckfield
Select Board Members
P O Box 179
Buckfield ME 04220

Dear Select Board Members,

SeniorsPlus, the Western Maine Area Agency on Aging serving Androscoggin, Franklin, and Oxford counties, is requesting \$1,000 to support its work in your town with older people, those with disabilities, and their families.

SeniorsPlus offers a network of support and community-based services including information and assistance, short-term care management, Medicare counseling, caregiver support and respite, health and wellness education and classes, financial management, homecare coordination, Meals on Wheels, and congregate dining. With offices in Lewiston, Wilton, and Norway, and a meal delivery site in Livermore, staff and services are available in each of the counties we serve. Enclosed is a list of the services we provided to residents of your town during the past year.

The services SeniorsPlus provides are free and there is no income eligibility. However, we are required to demonstrate a local match in order to receive federal support from the Older Americans Act (OAA). It is the OAA, which provides the funding that is necessary to make these services available to all who need them.

The work of SeniorsPlus touches some of our most vulnerable community members, older adults and those living with disabilities. For some of these people we are the reason they can remain independent, living safely and comfortably in their homes. And, with the continued increase in the number of older adults in our communities, the number of people needing our services continues to grow. Your financial support is crucial to ensuring SeniorsPlus can provide the necessary services to meet their needs.

Thank you in advance for your consideration of our request. Please do not hesitate to reach out if further information would be helpful.

Respectfully,

Heather Davis
Chief Operating Officer

HD/lgg
encl.



Summary of Services Report 2023

SeniorsPlus is the designated Area Agency on Aging for your county. Our job is to support your residents in independent living and healthy aging. We act as a hub of information, assistance, referrals, and education.

SeniorsPlus assisted **61** Buckfield residents during the past year. Here is a breakdown of those services.

655 Meals on Wheels were delivered to **6** residents; value of **\$5,568**

24 meals were enjoyed by **11** residents at SeniorsPlus Social Dining Sites; value of **\$204**

96 requests for information were answered by Community Services Specialists; value of **\$3,740**

11 residents received one-on-one counseling for Medicare

3 residents saved **\$20,253** through Medicare Counseling

1 resident attended one or more classes at our Education Center or online

3 residents participated in the Pet Food on Wheels program

1 resident received Medical Transportation totaling **8** trips; value of **\$266.64**

2 family caregivers received support; value of **\$339**

"I took a Meals on Wheels referral today from a woman who had a stroke and is now legally blind. She explained that she has a really hard time making meals for herself and tends to eat all the wrong food because it is easier for her. When she realized she qualified for meals, she began to cry because she was so happy."

"A client I spoke with this afternoon has called SeniorsPlus off and on over the last several years and she stated that she is always pleased with the competence and professionalism of our staff. Whenever she has called she has been assisted and our staff has always been very pleasant and helpful."

1-800-427-1241



www.seniorsplus.org



Services Description for 2024

SeniorsPlus is the Community Services Information and Area Agency on Aging for Androscoggin, Franklin, and Oxford counties. The mission of SeniorsPlus is to enrich the lives of older people and adults with disabilities, their families and communities, and to support them to make informed choices.

Nutrition Services:

- Social Dining – Meals are served in a group setting to individuals ages 60 and older, and adults with disabilities. Each meal provides at least 1/3 of the current nutritional recommended daily allowance.
- Meals on Wheels – Home Delivered Meals are served to individuals ages 60 and older, and adults with disabilities, who are homebound and unable to regularly prepare meals for themselves. Each meal provides a minimum of 1/3 of the current nutritional recommended daily allowance.
- Around Town – A restaurant voucher program that allows clients to use a voucher to “buy” a meal at a participating restaurant, using a special SeniorsPlus menu. Meals provide 1/3 of the recommended nutrition and offer socialization with friends and family at a favorite restaurant.
- Pets on Wheels – This wrap-around service to homebound older adults provides pet food to Meals on Wheels clients. This ensures the companionship and meaning in life that pets provide.

Information and Assistance:

Telephone and in-person assistance at no cost. Our aging and disability specialists assist clients by:

- informing them of available resources and services,
- assessing their needs,
- referring them to other agencies as appropriate,
- assisting and advocating for them in gaining access to needed services,
- assisting any adult in identifying options and planning for their future as they age,
- assisting clients with completion of applications for services.

Medicare Counseling:

One-on-one counseling and community education about Medicare, supplemental plans, Part D prescription plans, and how to spot and report fraud. Assistance with applications for Medicare savings programs, understanding confusing Medicare communications, and advocating for corrections to client’s policies and claims.

Caregiver Support Program:

Families caring for an older adult, or grandparents caring for grandchildren, receive education and information on support groups, one-on-one support, information on resources in the community, and caregiving skills including the evidence-based Building Better Caregivers program. Those caring for family members who are older, have Alzheimer’s or related dementias, have a disability, or are not their biologically child, may be eligible for access to respite funding and access to other needed services.

Community Education:

Education to individuals and communities about health, wellness, prevention, and other issues of importance. SeniorsPlus Education Centers in Lewiston, Norway, and Wilton provide an on-going menu of hybrid classes and workshops. Classes and workshops are diverse and include exercise, technology support, knitting classes, book clubs, caregiver and kinship support, fraud and scam prevention, and understanding Medicare, just to name a few.

Education is also provided by a monthly newsletter reaching all households in the three counties. Additionally, the Aging Well Living Well Expo is held annually at Sunday River in the fall. It is a one-day conference of education and experiential learning for all clients.

SeniorsPlus also offers evidence-based workshops. Living Well for Better Health helps participants self-manage chronic disease. Tai Chi for Better Health and Matter of Balance are evidence-based falls prevention workshops.

Money Minders:

Assistance to older adults who are having a challenging time managing their finances. This assistance is provided monthly through our volunteers. Monetary management includes bill paying, budgeting, and checkbook balancing.

Friendly Caller:

Older adults connect with trained volunteers to receive weekly social telephone calls. This program provides friendly conversation, socialization, connection with others, and an opportunity to meet new people. Participants are paired with a volunteer and receive weekly calls at an agreed upon time.

Veterans Independence Program:

Providing care coordination for a veteran-directed home care support program. The program focuses on keeping veterans at home who are at risk for nursing home care. Veterans direct their own care and hire their support workers and services.

Short Term Case Management:

Various programs designed to engage, assess, and assist clients with issues related, but not limited, to in-home supports, food insecurity, and coping with stressful life events. Staff can connect clients to services and supports that will assist them to meet their needs.



January 26, 2024

Town of Buckfield
PO Box 179
Buckfield ME 04220-0179

Dear Selectperson,

When Maine Public was established in 1961, the goal was to bring a new kind of broadcasting service to Maine — one that was as innovative as it was trustworthy, a service that would inform, inspire, and educate our communities. Now more than six decades later, Maine Public is still leading the charge to share Maine's stories in new and revitalized ways.

Last year with community support, Maine Public increased our reporting capacity to better cover important news stories by adding a Report For America reporter covering immigration and New Mainer communities and adding a new full-time climate reporter. Your support also helped us increase coverage of underrepresented areas of the state through several projects such as the Rural Reporting Project, highlighting the benefits, challenges, and opportunities of life in rural and western Maine. We shared the first State of the Tribes in more than 20 years live on Maine Public radio, television, and online as Wabanaki leaders addressed both chambers of the Legislature.

Every day, Maine Public connects the people of Maine and our region to each other and the world through the open exchange of information, ideas, and cultural content. This is essential work that we are proud to do. Currently, Maine Public has 14 radio signals emanating from towers across the state. Last year, we were awarded construction permits for seven new stations by the Federal Communications Commission. With donations from our community, we plan to expand Maine Public Radio to unserved areas in Millinocket, Greenville, and Bethel, and grow our existing Maine Public Classical network to Fort Kent, Mars Hill, Calais, and Greenville. Free and open access to accurate, balanced, and objective content is more important than ever, and Maine Public is committed to delivering it everywhere in Maine.

You should have received a request letter from us last September asking the Town of Buckfield to consider an appropriation this fiscal year of \$50 (previous donation amount), \$100 or the amount that works best for you. If you are in the middle of budget review and are considering Maine Public's request, our sincere thanks. If not, please know that with your funding, Maine Public, with our trusted partners, NPR and PBS, will continue to be Maine's storyteller, amplifying the voices of Maine.

Our listeners and viewers appreciate the support your community provides. Thank you for your consideration.

Sincerely,

Marvis Zou
Direct Marketing and Membership Fundraising Specialist
mzou@mainepublic.org
800-884-1717 x 3045

October 2023

Edward Roach, Town Manager
Town of Buckfield
PO Box 179
Buckfield, ME 04220



Greetings,

Maine is a special place with hundreds of communities scattered along the coast and further inland, on small islands and tucked along mountain roads. It often feels like one small town, where people know one another, are committed to this place and to their neighbors, work hard, contribute what they can, and enjoy and take pride in the rugged landscape.

At LifeFlight of Maine, we are committed to being there for Maine, and for your community, when you need us. We have four teams standing by 24 hours a day, seven days a week, ready to bring ICU-level care to the point of need. Our teams are prepared to respond rapidly with a top speed of nearly 175 miles per hour. Our highly skilled clinicians and our state-of-the-art aircraft give patients their best chance on their worst day.

We are grateful for every single family that entrusts us with caring for their loved ones. We are grateful to the police and fire departments, emergency medical services, and hospitals who work alongside us in caring for patients. LifeFlight is one important link, among many, in the chain of survival for those who are critically ill or injured. That is as true today as it was when we began 25 years ago.

We are also grateful for each and every community in Maine and the incredible support we continue to receive for our life-saving mission. Since 1998, we have transported more than 37,000 patients, including residents of every single Maine city, town, plantation, and community. **Since 1998, we have transported 33 residents of Buckfield. Additionally, we have landed in Buckfield for 20 scene calls since 1998.**

Each year, we reach out to all municipalities in the state to invite them to **support our Community Giving Campaign** to ensure that LifeFlight teams can continue to answer the call for help today and for years to come. Since 2006, 266 communities have contributed a total of \$840,000. Each one of these gifts is an acknowledgement from these Maine communities that they understand and appreciate the vitally important and unique role that LifeFlight plays as a connector in the state's increasingly fragile healthcare system. **This year, we hope Buckfield will help us reach our goal of having every municipality in Maine participate in our Community Giving Campaign. Please consider a gift of \$991.5, which is based on a rate of \$0.5 per capita.**

LifeFlight is a nonprofit charitable organization that depends on logistical and philanthropic support across Maine. Communities like yours make our work possible. Together, we ensure people have access to the care they need when they need it, and we are grateful for your partnership and commitment.

Enclosed you'll find FAQs and supplemental information about LifeFlight, a map of Maine transport locations, and a map of Maine communities that have supported us. **Please contact Ashley MacMillan at The LifeFlight Foundation at amacmillan@lifeflightmaine.org or 207-357-5508 with any questions.** If you need additional information or a specific town application form is required with this request, please let us know.

Sincerely,

Joe Kellner
Chief Executive Officer
LifeFlight of Maine

Ashley MacMillan
Director of Annual Giving
The LifeFlight Foundation



Celebrating 25 years of safely caring for and transporting the people of Maine.

PO Box 859, Augusta, ME 04332 | (207) 230-7092 | www.lifeflightmaine.org



Ten Facts and Frequently Asked Questions about LifeFlight

- 1. LifeFlight is a private non-profit charitable organization with a public mission serving all of Maine.** We care for all patients regardless of insurance status or ability to pay for care with helicopters based in Bangor, Lewiston, and Sanford, a fixed-wing airplane based in Bangor, rapid response vehicles, and specialized ground ambulances. In FY2023 LifeFlight provided \$1.7 million of care to patients without insurance or the means to cover the cost of care, as well as significant discounts for Medicare and MaineCare patients.
- 2. In FY23, 2,468 patients were transported from 124 Maine communities,** islands, and unorganized townships-- about 1 patient every 3.5 hours. LifeFlight has cared for more than 37,000 patients since September 1998.
- 3. What is the Community Giving Campaign?** Each year in the Fall, LifeFlight reaches out to every community in the state to ask for support. The request includes a suggested donation based on population; a \$1.00 per capita rate for towns that have up to 1,000 residents; a \$0.50 per capita rate for those with up to 2,000 residents; and a \$0.25 per capita rate for all others, with asks typically capped at \$2,000. The average gift size in 2023 was \$596, and some towns give generously beyond what they are asked.
- 4. How is LifeFlight funded?** LifeFlight operates much like a hospital emergency department, taking care of all patients and billing insurance companies. We contract with most major commercial insurance companies and participate in the Medicare and Medicaid programs. Most of our operational expenses are covered by patient fees, but we rely on the LifeFlight Foundation to support the purchase of new aircraft, medical equipment, infrastructure improvements, and to provide clinical education around the state.
- 5. LifeFlight helicopters, the airplane, and specialty ground vehicles are equipped as fully functioning mobile intensive care units.** LifeFlight's critical care teams bring the trauma center intensive care unit level care-- skills, medical technology, pharmacy, blood, and more -- directly to a patient's side.
- 6. What types of patients do we transport?** Critically ill or injured patients of all ages needing specialized care beyond what can be provided by local hospitals - including premature infants, cardiac and stroke patients, complex traumatic injury, organ transplant, sepsis, burns, and serious obstetric complications. We use strict medical utilization criteria to make sure all flights are medically necessary. Emergency medical providers are guided by state-mandated protocols based on the latest research and best practice.
- 7. About 92% of patients are transported from community hospitals to major specialty centers, and 8% are transported directly from the scene of an emergency** - roadsides, woods, mountains, and islands. While most patients are transported to EMMC, MMC and CMMC, about 10% of patients are transported to Boston and beyond for specialized care not available in Maine.
- 8. LifeFlight is lean.** We are among the most efficient providers in the world, we pay close attention to costs, maintaining a very small administrative team that results in some of the lowest costs and charges in New England and the country. We balance this with our goal of being in the top decile internationally for quality of care.
- 9. LifeFlight's costs and charges are the lowest in New England and among the lowest in the country.** The average charge for a LifeFlight transport is around \$20,000. Other provider charges across New England and the northeast range from around \$27,000 for non-profits providers to \$60,000-\$80,000 from for-profit air medical companies. LifeFlight participates with most major commercial insurance companies as well as Medicare and MaineCare, with the goal of avoiding any "surprise bill" to patients.
- 10. What other benefits to our town and region does LifeFlight provide besides critical care and transport?** We provide local critical care training to medical providers in specialized areas such as traumatic brain injury and pediatric trauma, critical medical diagnosis, and treatment. We also support weather systems, hospital helipads, and advanced aviation navigation systems across the state.



Joe Kellner stepped into the role of CEO of LifeFlight of Maine on October 1, 2023, with years of experience as a paramedic, expertise in EMS operations, a deep understanding of healthcare policy, and a dedication to building world-class EMS systems to improve healthcare outcomes.

While studying for a degree in German at the University of Maine, Joe approached the local volunteer ambulance service to learn where he could find an EMT course, mostly to acquire some basic skills should they become necessary. The on-duty crew convinced him to do an observation shift on the ambulance, and he was hooked.

Over his twenty-year career, he has worked for EMS agencies of all types, including volunteer, municipal, private, and healthcare system-based. He has served in various roles, including EMS clinician, educator, supervisor, director, service chief, and as the senior leader of Northern Light Medical Transport, one of the largest ambulance services in the State of Maine. Since 2012, Joe has also served as the chief operating officer of MedComm, a state-wide ground and air ambulance communications center, which dispatches LifeFlight crews in addition to other services.

With a strong interest in advocacy and policy, Joe served on the Maine EMS board for seven years under appointments from both Governors LePage and Mills, including a term as its chair.

He regularly testifies on EMS issues before the Maine legislature and has advocated nationally on issues facing EMS.

Most recently, Joe served as chief financial officer for LifeFlight of Maine, while simultaneously working as vice president of finance, operations, and strategy at Northern Light Home Care and Hospice and Northern Light Medical Transport.

Joe earned both his Bachelor of Arts and Master of Business Administration degrees from the University of Maine in Orono. He is a fellow of the American College of Healthcare Executives and a licensed paramedic in Maine. He has received numerous awards and accolades for his work in EMS, and in 2023 he was named to MaineBiz's "40 Under 40." He lives in Windham with his wife, Caitlin, and their two boys, Elliott and Leland.

“Over the years, Joe has tirelessly worked to advocate for EMS locally and nationally, and has remained very close to LifeFlight, most recently serving as its chief financial officer. He is well positioned to lead LifeFlight of Maine into the future.”

- Timothy Dentry, president and CEO, Northern Light Health



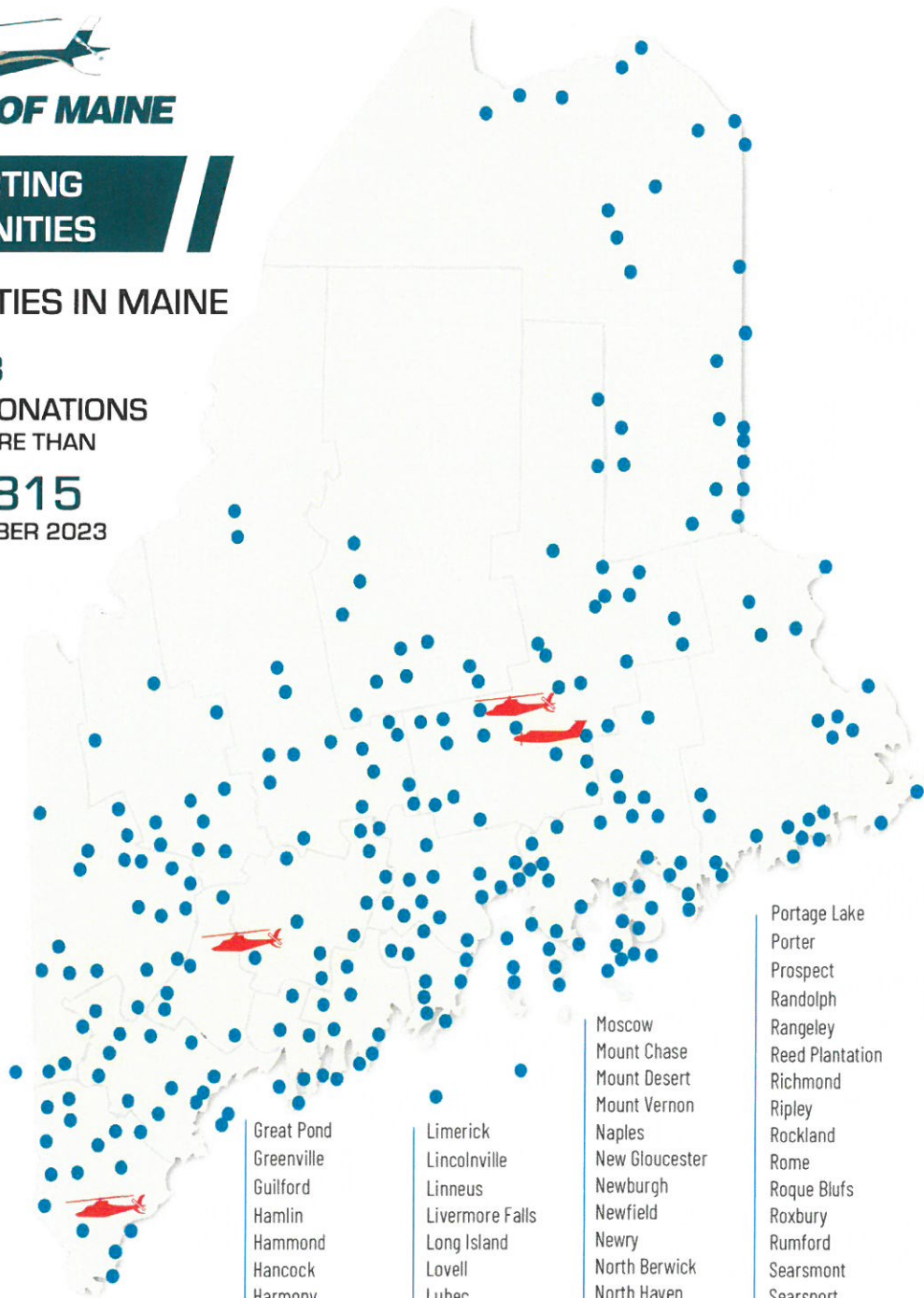


LIFELIGHT OF MAINE

SUPPORTING COMMUNITIES

465 COMMUNITIES IN MAINE

268
HAVE MADE DONATIONS
TOTALING MORE THAN
\$842,815
AS OF SEPTEMBER 2023



- Abbot
- Acton
- Addison
- Albion
- Allagash
- Alna
- Amherst
- Amity
- Andover
- Anson
- Appleton
- Arrowsic
- Ashland
- Atkinson
- Athens
- Avon
- Baldwin
- Bar Harbor
- Beaver Cove
- Beddington
- Belfast
- Benton
- Biddeford
- Blue Hill
- Boothbay
- Bowdoin
- Bowdoinham
- Bowerbank
- Bradley
- Bremen
- Bridgton
- Bristol
- Brooklin
- Brooksville
- Brownfield
- Bucksport
- Burlington
- Buxton
- Byron
- Calais
- Cambridge

- Camden
- Canaan
- Canton
- Caratunk
- Carrabassett Valley
- Carthage
- Cary Plantation
- Casco
- Castine
- Caswell
- Charleston
- Charlotte
- Chebeague Island
- Chester
- Chesterville
- China
- Clifton
- Clinton
- Columbia Falls
- Cooper
- Corinth
- Cornish
- Cranberry Isles
- Crawford
- Crystal
- Cumberland
- Cutler
- Cushing
- Deblois
- Dedham
- Deer Isle
- Denmark
- Detroit
- Dexter

- Dixfield
- Dover-Foxcroft
- Dresden
- Durham
- Eagle Lake
- Eastbrook
- Edinburg
- Embden
- Etna
- Eustis/Stratton
- Exeter
- Falmouth
- Freedom, NH
- Freedom, ME
- Frenchville
- Friendship
- Fryeburg
- Garland
- Gorham
- Gouldsboro
- Grand Lake Stream

- Great Pond
- Greenville
- Guilford
- Hamlin
- Hammond
- Hancock
- Harmony
- Harpwell
- Hartford
- Hartland
- Haynesville
- Hebron
- Hiram
- Hollis
- Houlton
- Howland
- Hudson
- Isle au Haut
- Islesboro
- Jackman
- Jonesboro
- Jonesport
- Kennebunkport
- Knox
- Lakeville
- Lamoine
- Lebanon
- Liberty

- Limerick
- Lincolnton
- Linneus
- Livemore Falls
- Long Island
- Lovell
- Lubec
- Lyman
- Machias
- Madawaska
- Manchester
- Mariaville
- Mars Hill
- Marshfield
- Masardis
- Matinicus
- Mattawamkeag
- Maxfield
- Meddybemps
- Medford
- Mexico
- Milford
- Millinocket
- Monhegan
- Monmouth
- Monticello
- Montville
- Moose River

- Moscow
- Mount Chase
- Mount Desert
- Mount Vernon
- Naples
- New Gloucester
- Newburgh
- Newfield
- Newry
- North Berwick
- North Haven
- North Yarmouth
- Norway
- Ogunquit
- Orient
- Orland
- Orrington
- Osborn
- Otis
- Otisfield
- Owls Head
- Oxford
- Palermo
- Palmyra
- Parsonsfeld
- Passadumkeag
- Penobscot
- Perham
- Phippsburg
- Pittston
- Plymouth
- Poland

- Portage Lake
- Porter
- Prospect
- Randolph
- Rangeley
- Reed Plantation
- Richmond
- Ripley
- Rockland
- Rome
- Roque Blufs
- Roxbury
- Rumford
- Searsmont
- Searsport
- Sebago
- Sedgwick
- Shapleigh
- Sherman
- Shirley
- Skowhegan
- Smithfield
- Solon
- Sorrento
- South Bristol
- Southport
- Southwest Harbor
- Springfield
- St Francis
- St George
- Stacyville
- Standish
- Steuben
- Stockholm
- Stockton Springs
- Stoneham

- Stonington
- Sumner
- Stow
- Strong
- Sullivan
- Swans Island
- Swanville
- Sweden
- Talmadge
- Temple
- Thomaston
- Thorndike
- Topfield
- Tremont
- Trenton
- Union
- Upton
- Vanceboro
- Veazie
- Verona Island
- Vinalhaven
- Waite
- Wallagrass
- Waltham
- Warren
- Washburn
- Washington
- Waterboro
- Waterford
- Waterville
- Weld
- Wellington
- Weston
- Westport Island
- Whitefield
- Whitneyville
- Willimantic
- Wilton
- Windham
- Windsor
- Winn
- Winslow
- Winter Harbor
- Wiscasset
- Woodstock
- Woodville
- Woolwich
- York



25
Years

The Chain of Survival

Since 1998, LifeFlight of Maine has safely cared for and transported more than 37,000 patients, one life at a time, from every community in Maine.



Every day and night of the year, our crews stand ready to answer the call for help. These calls come from local hospitals, major medical centers, islands, mountain communities, lakeshores, trails, and coastal villages — from every corner of Maine. We are committed to being there when you need us.

Together with our EMS, first responder, and hospital partners, we form the chain of survival for those who are critically ill or injured. The health and safety of all of our communities depend on each link in this chain. At LifeFlight, we are committed to building strong and lasting partnerships with these vital services to ensure that Mainers have their best chance on their worst day.

Remote Access Project

When an accident, critical injury, or illness threatens life or limb, there is no substitute for quickly mobilized, highly skilled emergency providers working together to ensure patients receive the care they need. LifeFlight's specially trained paramedics and critical care nurses bring intensive care skills and equipment directly to the patient. Often, that means landing near the scene of an accident.

While LifeFlight lands at emergency scenes with temporary landing zones regularly, establishing known landing zones with year-round access improves safety, reliability, and continuity of care.

LifeFlight maintains a database of more than 140 designated remote landing zones around the state. Landowners, both public and private, are encouraged to contact LifeFlight about established a designated remote landing zone on their property.

Learn more: LifeFlightMaine.org/remote.

Ground Safety & User Course

The safety of our operations and the care of our patients are our highest and only priorities. Safety is especially important when responding to scene calls. In most cases, an emergency temporary landing zone needs to be identified and secured quickly by first responders on the ground. LifeFlight offers a no-cost Ground Safety and User Course (with Maine EMS-approved CME hours) for its partners.

The program is a combination of education and hands-on interfacing with a LifeFlight team and aircraft. The program includes learning when to call LifeFlight, how to access the LifeFlight system, how to create a safe landing zone, preparing a patient for transport, communications and coordination, and more.

Learn more about our Ground Safety and User Course, or contact us about scheduling a session: LifeFlightMaine.org/groundsafety.

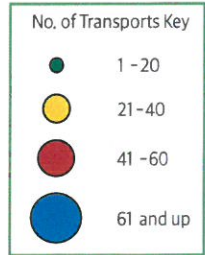


www.lifeflightmaine.org

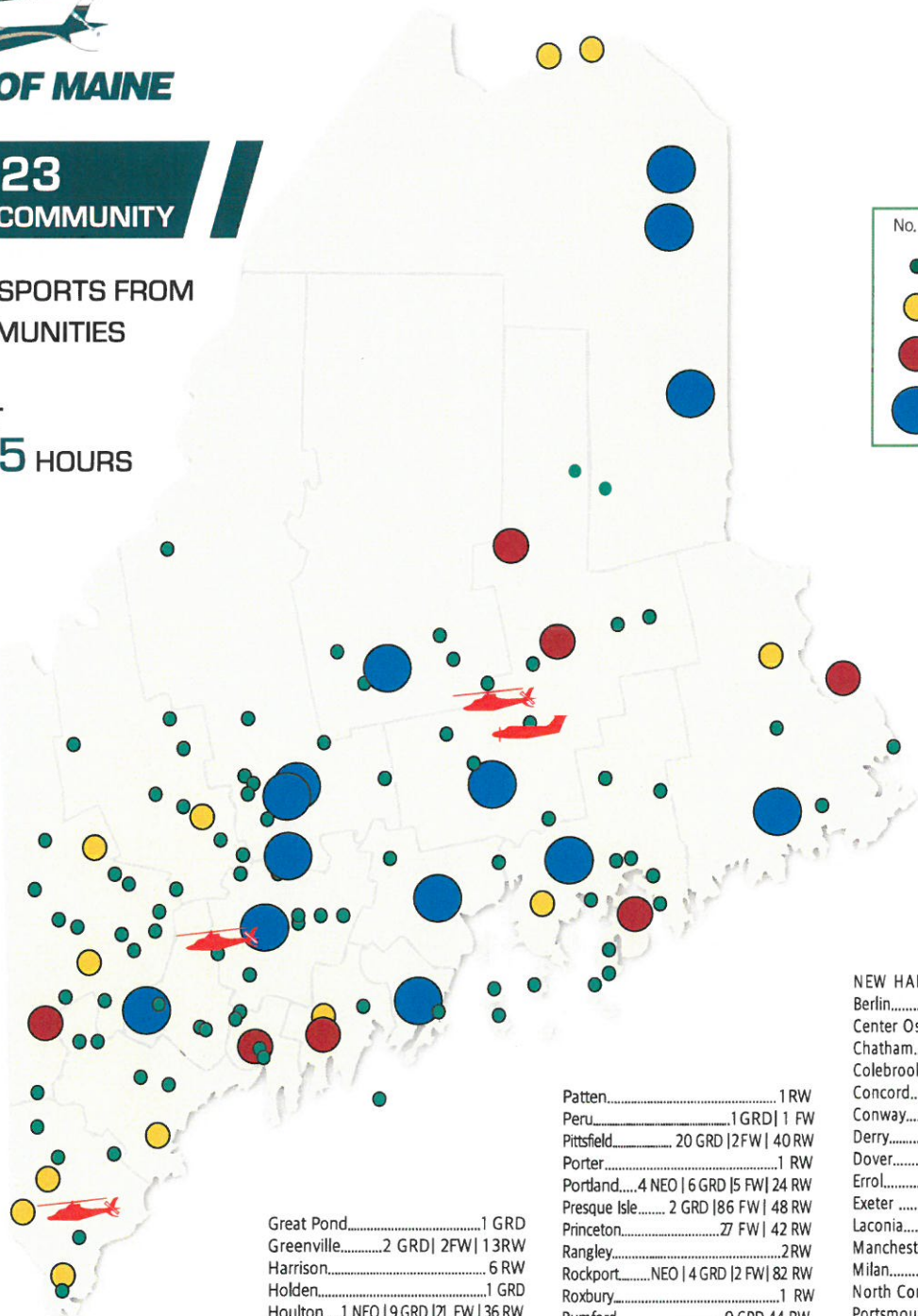
**FY 2023
TRANSPORTS BY COMMUNITY**

2,468 TOTAL TRANSPORTS FROM
124 MAINE COMMUNITIES

1 TRANSPORT
EVERY **3.5** HOURS



●
93 transports
from 20
towns in New
Hampshire and
Massachusetts



Acton.....	3 RW
Andover.....	1 RW
Athens.....	2 RW
Auburn.....	2 GRD 8 FW 3 RW
Augusta.....	11 NEO 13 GRD 7 FW 74 RW
Aurora.....	1 RW
Avon.....	1 RW
Bangor.....	6 NEO 45 GRD 69 FW 64 RW
Bar Harbor.....	2 NEO 17 GRD 49 RW
Belfast.....	5 NEO 11 GRD 2 FW 60 RW
Belgrade.....	1 RW
Bethel.....	2 RW
Biddeford.....	1 ORW
Bingham.....	1 RW
Blue Hill.....	5 GRD 24 RW
Boothbay Harbor.....	4 RW
Bowdoin.....	3 RW
Bridgton.....	7 GRD 41 RW
Brooks.....	1 RW
Brooks.....	1 RW
Brooksville.....	1 RW
Brookton.....	1 RW
Brownfield.....	1 RW

Brownville.....	3 RW
Bryant Pond.....	6 RW
Calais.....	9 GRD 1 FW 28 RW
Caribou.....	7 NEO 4 GRD 35 FW 74 RW
Carrabassett.....	8 RW
Casco.....	4 RW
Castine.....	1 RW
Charleston.....	1 RW
Corinna.....	1 FW
Cushing.....	1 RW
Damariscotta.....	1 GRD 51 RW
Deer Isle.....	2 RW
Dixfield.....	1 RW
Dover Foxcroft.....	8 NEO 23 GRD 67 RW
Ellsworth.....	8 NEO 33 GRD 72 RW
Etna.....	1 RW
Exeter.....	1 RW
Farmington.....	10 GRD 67 RW
Fort Kent.....	8 GRD 1 FW 19 RW
Franklin.....	1 RW
Frenchville.....	28 RW
Fryeburg.....	3 RW
Garland.....	1 RW

Great Pond.....	1 GRD
Greenville.....	2 GRD 2 FW 13 RW
Harrison.....	6 RW
Holden.....	1 GRD
Houlton.....	1 NEO 9 GRD 21 FW 36 RW
Hudson.....	1 FW
Isleboro.....	1 RW
Jackman.....	2 RW
Jay.....	2 RW
Jefferson.....	2 RW
Jonesport.....	1 RW
Lewiston.....	1 NEO 43 GRD 101 RW
Lincoln.....	1 NEO 8 GRD 34 RW
Livermore.....	1 RW
Machias.....	1 NEO 18 GRD 11 FW 69 RW
Madison.....	1 RW
Manchester.....	1 RW
Millinocket.....	4 GRD 9 FW 24 RW
Monhegan.....	3 RW
New Portland.....	1 GRD
Newburg.....	1 GRD
Newry.....	1 RW
Norridgewock.....	4 FW 1 RW
North Haven.....	1 RW
Norway.....	1 GRD
Owls Head.....	4 FW
Oxford.....	1 RW
Palermo.....	1 RW

Patten.....	1 RW
Peru.....	1 GRD 1 FW
Pittsfield.....	20 GRD 2 FW 40 RW
Porter.....	1 RW
Portland.....	4 NEO 6 GRD 5 FW 24 RW
Presque Isle.....	2 GRD 86 FW 48 RW
Princeton.....	27 FW 42 RW
Rangley.....	2 RW
Rockport.....	1 NEO 4 GRD 2 FW 82 RW
Roxbury.....	1 RW
Rumford.....	9 GRD 44 RW
Sanford.....	5 GRD 1 FW 24 RW
Sebago.....	1 RW
Sherman.....	1 GRD 1 RW
Skowhegan.....	7 NEO 10 GRD 71 RW
Standish.....	1 RW
Stonington.....	21 RW
Sumner.....	1 RW
Swans Island.....	3 RW
Tenants Harbor.....	1 RW
Trenton.....	14 RW
Turner.....	1 GRD 1 RW
TWPS D-6.....	1 RW
Unity.....	1 RW
Vinalhaven.....	19 RW
Warren.....	1 RW
Waterville.....	1 NEO 14 GRD 3 FW 54 RW
Wayne.....	2 RW
West Forks.....	1 RW
West Newfield.....	1 RW
West Paris.....	1 RW
Winterport.....	1 GRD
Wiscasset.....	1 RW
York.....	4 GRD 8 RW

NEW HAMPSHIRE

Berlin.....	3 RW
Center Ossipee.....	1 RW
Chatham.....	1 RW
Colebrook.....	1 RW
Concord.....	1 RW
Conway.....	1 RW
Derry.....	2 RW
Dover.....	2 RW
Erol.....	2 RW
Exeter.....	2 RW
Laconia.....	2 RW
Manchester.....	2 RW
Milan.....	2 RW
North Conway.....	48 RW
Portsmouth.....	6 RW
Rochester.....	3 RW
Wolfeboro.....	4 RW

MASSACHUSETTS

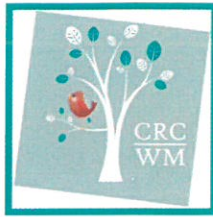
Bedford.....	1 FW
Hyannis.....	1 RW
Lawrence.....	2 RW
Methuen.....	1 RW
Nantucket.....	9 FW
Rochester.....	1 RW
Vineyard Haven.....	6 FW

NEO: Neonatal transports in partnership with Northern Light Eastern Maine Medical Center NICU team

GRD: ground transports

FW: fixed wing (airplane) transports

RW: rotor wing (helicopter) transports



Cancer Resource Center of Western Maine
PO Box 263 59 Winter St. Norway, ME 04268
www.crcofwm.org

September 27, 2023

BUCKFIELD
PO Box 179
Buckfield, ME 4220

Dear Town of BUCKFIELD,

One in four Mainers faces a cancer diagnosis in their lifetime. Cancer is one of the most frightening times in the lives of patients and their families. The Cancer Resource Center of Western Maine (CRCofWM), established in 2015, is a comforting and caring place for patients and caregivers to go to receive information, support, and perspective after a cancer diagnosis. Whether you participate in one of the center's many programs or just stop in for a visit, you are never alone!

Town funding is used to assist patients' needs and also to bring awareness of our services to your residence. As we have expanded our town funding requests, we are now getting patients referred to us by their town office, which is wonderful. We find newly diagnosed patients are often overwhelmed and it is challenging for them to look for supportive services during this stressful time. All patients and caregiver have access to the following service and/or supports:

- Meet one to one with cancer resource navigator to assess barriers and stressors.
- Assist patient to connect with appropriate resources.
- Educational programs on a variety of wellness topics
- In-person and virtual wellness programs
- Free complementary therapy sessions
- Travel, Food and Emergency assistance
- Comfort Items, Care Baskets, Chemo Shirts and New Wigs
- Recorded wellness programs on our website and YouTube Channel
- Support groups for men and women
- Assistance with referrals for counseling in collaboration with Oxford County Mental Health
- Soup Program

For 2024, we are requesting \$200 from the Town of BUCKFIELD to help ensure that people in our communities receive the support they need. If supporting documents are required, please contact Wendy Ruby at wruby@crcofwm.org. We appreciate your continued support and look forward to hearing from you!

Warm regards,

Diane Madden
Executive Director
Cancer Resource Center of Western Maine



October, 2023

Town of Buckfield
PO Box 179
Buckfield, ME 04220-0179

Dear Town of Buckfield,

Safe Voices has been honored to do the work of serving survivors of domestic abuse and violence in Androscoggin, Oxford, and Franklin Counties for the past 46 years. In this time, we have supported over 25,000 people through survivor-lead, trauma-informed advocacy. Every year, those from our community come to us seeking shelter, courtroom advocacy, and emotional support to help guide them through a difficult and often very dangerous time, and each year, we see an increase in the number of people we serve. As we enter the new year, we are reaffirmed in our knowledge that domestic violence permeates all aspects of a person's life, and what is required to leave an abusive partner extends beyond the basics of shelter and advocacy. **We invite you to join us in this opportunity to reaffirm your commitment to this work, and to survivors.**

In addition to shelter and advocacy, often, a person needs:

- Childcare, because children should not be exposed to domestic violence.
- Clothing and hygiene products, because to leave safely, survivors leave most things behind.
- Help with car repairs or a gas card, because survivors are less safe without a vehicle to leave the home.
- Groceries, because survivors and their children deserve a meal.
- A hotel room, because they may need a place to stay before moving into a new apartment or with family.
- A cell phone, because survivors need a way to contact friends, family, Safe Voices, and other resources.

We continue to grow our connections in our community to provide these resources when needed, but as we all know, the need is always present and varies from survivor to survivor. **Our most critical need is unrestricted, flexible funding.** Funding that will allow us to do this work alongside survivors, continue housing them in our three shelters, and ensure that we are there to answer the call when they need us. Most people know someone who has experienced intimate partner violence, and it takes a village to work toward the end of violence in our communities. **You are our village, and we are asking you to consider what gift you could make in honor of survivors by December 31st, 2023.**

Warmly,

Elise M. Johansen
Executive Director



TO: Town of Buckfield—Town Manager, Select Board and Budget Committee
FROM: Janice E. Daku, Executive Director, Rural Community Action Ministry (RCAM)
DATE: January 4, 2024
SUBJECT: Budget Request— 2024

A handwritten signature in cursive script that reads "Janice E. Daku".

Buckfield is one of the four towns in Oxford County served by Rural Community Action Ministry (RCAM). The town has been a strong financial partner over the years, helping RCAM achieve its mission to reach out to vulnerable people in rural Maine and assist them when they have nowhere else to turn. RCAM served 78 Buckfield residents between July 1, 2022, and June 30, 2023. RCAM recognizes municipalities continue to face unique challenges with addressing town needs. **RCAM is requesting level funding of \$1,500 to support services RCAM provides to your town's most vulnerable residents.**

At RCAM, our primary goal is to consistently provide services in a timely and safe way to address every need. We've added new services and have taken a "no wrong door" approach to make sure that every person reaching out for help is provided with the resources they need. If they need a resource we don't provide, we give them contact information for other service providers we believe may be able to help.

We are hopeful that our partnership in providing critically needed services to town residents, working with vulnerable residents to help them achieve economic stability and independence will continue to be valued as an important and prudent investment.

RCAM staff are trained to provide help with setting financial goals, so people have the tools they need to move out of constant crisis to financial stability and work toward achieving economic independence.

Attached is a service breakdown giving details on services provided during our most recent fiscal year.

The RCAM Family Shelter is available to Buckfield residents who find themselves facing homelessness—and a full range of homeless and hunger prevention services are also available.

Thank you for your consideration.

P O Box 205—81 Church Hill Rd., Leeds, ME 04263 ❖ 207.524.5095—Fax 207.524.2202 ❖
www.rcam.net

Serving 14 Rural Towns in Central—Western Maine
United Way Member Agency



Community Partner

Buckfield Breakdown of Services FY23 (July 1, 2022 to June 30, 2023)

Town Allocation FY23: \$ 1,500.00
 RCAM Investment: \$ 7,990.05

Program/Service Provided	Residents Served	Adults	Children	\$ Spent
Homeless Prevention: Emergency Fuel	8	5	3	\$ 675.00
Homeless Prevention: Utility-Disconnect	6	3	3	\$ 300.00
Homeless Prevention: Rent/Mortgage/Eviction	0	0	0	
Homeless Prevention: Direct Aid	0	0	0	
Homeless Prevention: Sheltered/Referred to other shelters	0	0	0	\$ -
Homeless Prevention Subtotal	14	8	6	\$ 975.00
Housing Services: Housing Repair/Rehabilitation	5	2	3	\$ 400.00
Housing Services: Weatherization/Winterization	1	1		\$ 650.00
Housing Services: Referral/Partner Coordination	5	2	3	\$ 77.50
Housing Services: Safety or Accommodation-related	0			
Housing Services Subtotal	11	5	6	\$ 1,127.50
Hunger Prevention: Gardening Seedlings	19	8	11	\$ 1,615.00
Hunger Prevention: Gardening Rototilling	0			\$ -
Hunger Prevention: Gardening Raised Beds	4	4		\$ 480.00
	0			
Hunger Prevention: Gardening (Food Pantry produce)	0		# Pounds	\$ Value
				\$ -
Hunger Prevention: 24/7 Essentials nonperishables	0			\$ -
Hunger Prevention: Food Pantry Direct 1,438 people served				\$ 1,250.00
Hunger Prevention Subtotal	23	12	11	\$ 3,345.00
Comprehensive Senior Services: Transportation	1	1		\$ 875.55
Transportation—# of Miles Provided: 1,995				
Comprehensive Senior Services: Outreach/Safety*	1			\$ 47.00
Senior Services Subtotal	1	1		\$ 922.55
Financial Counseling, Family Self-Sufficiency Counseling	1	1		\$ 175.00
Rural Youth Life Skills & Leadership (RYLSL-Resilience)	0			\$ -
Other Programs Subtotal	1	1	0	\$ 175.00
RCAM Holiday Gift Program	10	4	6	\$ 950.00
Volunteer Services: Volunteer hours and in-kind value			# Vol Hrs.	\$ Value
			174	\$ 5,026.86
Volunteer Services: # Individuals served by RCAM volunteers	7	7		
Volunteer Services Subtotal	7	7		\$ 5,026.86
Information and Referral: Referrals to Shelter resources	0			
Information and Referral: Referrals to other resources	11	6	5	\$ 495.00
Information and Referral Subtotal	11	6	5	\$ 495.00
Town Totals All Services	78	44	34	\$ 7,990.05

In-kind Contribution: \$ 5,026.86

Note: In-kind contribution is not included in RCAM Investment total.

*Not included in total people served in order to provide unduplicated count



Sexual Assault Prevention and Response Services

PO Box 6, Auburn, ME 04212 | Phone 207-784-5272 | Website sapars.org

November 15, 2023

Town of Buckfield
PO Box 179
Buckfield, ME 04220

Dear Selectmen,

Sexual Assault Prevention and Response Services is asking for your support. Your funding will help us to provide schools and agencies with prevention education programming and direct support services to people affected by sexual violence.

We are hopeful you will support our agency. Our request is for \$400.

Our services include a 24 hour helpline available to victim-survivor or concerned others, Support Groups, Drop-in services at local agencies such as the Lake Region Recovery Center, SART, (Sexual Assault Response Team), who work with survivors through the legal system, and Sex Trafficking Response services for people who have been trafficked or exploited. We also provide prevention education for professionals, students, service providers, and community groups.

In the last year we have seen an increase demand for our services. In Oxford County, Bridgton and Harrison we provided services to 295 people, 5 of whom identified as being from Buckfield. We do not require people who use our services to report where they are from so we may have served more people from your town.

As Sexual Assault Prevention and Response Services continue to provide services in your community, we hope you continue to see us as a valuable resource for your town. Please notify us of any Budget/Selectmen meetings you would like us to attend to discuss our request.

Sincerely,

Meg Hatch
Executive Director



The Garry Owen House
163 Augusta Road
Searsmont, ME 04973

Mailing: P.O.Box 34
Liberty, ME 04949

4/10/24

This letter is requesting support in the amount of \$³⁰⁰ for the Garry Owen House, a homeless **transition** shelter in mid-coast Maine, dedicated to serving veterans in distress. Our mission is to transition veterans to a self-sustainable life, living with dignity in the community.

The Garry Owen House is the first of its kind in the U.S. It is based on a different approach to homelessness among veterans. We are a privately funded non-profit, we accept veterans from all over the state and give them the opportunity to live in a peer based, home like environment for 6 months at no cost. We do not accept funds from the VA, the Federal or State Government. We rely solely on contributions from caring individuals and community minded people like you.

Since opening in 2016 we have been able to house over 50 homeless vets, providing shelter, warmth and access to military and civilian support organizations. We can accommodate up to six veterans at a time and are at full capacity most of the time.

Through fundraising and local donations, we have been able to maintain a safe and stable environment for many veterans struggling to get back on their feet.

We are looking for corporations, individuals and towns to help raise funds to continue this important work.

Any support would be greatly appreciated by current and future homeless veterans.

To learn more please visit our website www.garryowenhouse.org

Patriotically yours,

The Garry Owen House

Board Member

207-444-5627

Garry Owen House P.O.Box 34 Liberty, ME 04949
501(C)3 Public Charity EIN46-3943693 DLN17053113317015
Your donation is tax deductible under IRS Regulations

TOWN OF BUCKFIELD

SPECIAL AMUSEMENT PERMIT

Business Name:	Buck-It Grill & Pub
Business Type:	Restaurant
Business Physical Address:	371 Turner Street - Buckfield, ME 04220
Business Mailing Address:	371 Turner Street – Buckfield, ME 04220
Business Phone #:	(207) 336-0071
Contact Name:	Lee Johnson
Contact Phone #:	(207) 713-1031

Whereas the Select Board received a complete Special Amusement Permit application on May 21, 2024; and

Whereas the Select Board held a duly called Public Hearing on June 18, 2024;

We, the undersigned Select Board, do hereby issue a Special Amusement Permit to the above-named business with the following conditions and/or restrictions:

1. Live entertainment shall be permitted:
 - a. Between the hours of 10:00 AM to 9:00 PM on Sunday
 - b. Between the hours of 11:00 AM to 9:00 PM on Monday through Wednesday
 - c. Between the hours of 11:00 AM to 11:00 PM on Thursday
 - d. Between the hours of 11:00 AM to 12:15 AM on Friday and Saturday
 - e. Between the hours of 11:00 AM to 12:15 AM six (6) times during the term of this Permit providing at least a seventy-two (72) hour notice is given to the Buckfield Town Office
 - f. Confined within the building on the premises where the business is located with the exception that an outdoor area within the property limits may be utilized on the following dates:
 - i. **June 22, 2024 – 11:00 AM to 11:15 AM**
 - ii. **July 6-7, 2024 – 11:00 AM to 11:15 PM**
 - iii. **July 13, 2024 – 11:00 AM to 11:15 AM**
 - iv. **July 27-28, 2024 – 11:00 AM to 12:15 AM**
 - v. **August 3, 2024 – 11:00 AM to 11:15 PM**
 - vi. **August 24-25, 2024 – 11:00 AM to 12:15 AM**
 - vii. **August 31, 2024 – 11:00 AM to 11:15 PM**
 - viii. **September 7, 2024 – 11:00 AM to 11:15 PM**
 - ix. **September 20-21, 2024 – 11:00 AM to 12:15 AM**
 - x. **October 26, 2024 – 11:00 AM to 11:15 PM**
2. Outdoor live entertainment shall be contained to the outdoor area as identified on the “premise diagram” included with the 2024 State of Maine Liquor License application packet.
3. The doors shall remain closed when a band is playing inside the building except when patrons are entering or exiting the building.
4. The Special Amusement Ordinance, approved by the legislative body on December 8, 2012, shall govern any issue not itemized as a condition and/or restriction.
5. This permit becomes effective June 6, 2024, and shall be valid for the same term as the Licensee’s valid 2024 liquor license renewal, unless suspended or revoked.

Dated at Buckfield, Maine at a duly called meeting of the Select Board this 18th day of June, 2024.

_____ Robert Hand, Selectman

_____ Sandra Fickett, Selectman

_____ Azalea Cormier, Selectman

_____ Heather Henley, Selectman

_____ Peter Fickett, Selectman



Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.



Town of Buckfield

34 Turner Street
Buckfield, ME 04220

Phone: (207) 336-2521 Fax: (207) 336-3733

Board/Committee Membership Application

Date Received: 06-11-24 Clerk's Initials: BP

Applicant Name: EVERETT TILTON

Applicant Mailing Address: P.O. Box 57 BUCKFIELD 04220

Applicant Phone Number: 207-240-7358

Applicant Email Address: tilton.everett@gmail.com

Occupation: Patient Service Representative

Employer: St. Mary's Regional Med Ctr. How Long: 8 yrs

What experience and/or knowledge do you possess that would benefit the Committee/Board on which you would like to serve?

List other activities of interest to you:

Why do you wish to serve?

- | | | | |
|---|-------------------------------|-------------------------------|--|
| <input type="checkbox"/> Appeals Board | <input type="checkbox"/> 3 yr | <input type="checkbox"/> 4 yr | <input type="checkbox"/> 5 yr |
| <input type="checkbox"/> Beautification, Parks & Conservation Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Old Church on the Hill Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input checked="" type="checkbox"/> Community Event Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input checked="" type="checkbox"/> 3 yr |
| <input type="checkbox"/> Economic Development Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input checked="" type="checkbox"/> Library Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input checked="" type="checkbox"/> 3 yr |
| <input type="checkbox"/> Ordinance Development Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Recreation Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Road Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Social Services Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |

All terms expire on June 30th

If the undersigned, do hereby acknowledge that the contents of this application are subject to the Freedom of Access Act (FOAA).

Everett Tilton

Applicant's Signature

6/11/24

Date

Office Use Only: Date Appointed by Select Board: _____ Date Term Ends: _____



Town of Buckfield

34 Turner Street
Buckfield, ME 04220

Phone: (207) 336-2521 Fax: (207) 336-3733

Board/Committee Membership Application

Date Received: 6/11/24 Clerk's Initials: AR

Applicant Name: Cheryl Coffman
Applicant Mailing Address: PO Box 140 Buckfield, ME 04220
Applicant Phone Number: 207 336-2102
Applicant Email Address: rivellanepark@outlook.com
Occupation: Pt. Rep
Employer: CMHC How Long: 9 years

What experience and/or knowledge do you possess that would benefit the Committee/Board on which you would like to serve?

lots of experience with town processes

List other activities of interest to you:

Reestablishing Community Day

Why do you wish to serve?

want to serve the town

- | | | | |
|---|--|-------------------------------|-------------------------------|
| <input type="checkbox"/> Appeals Board | <input type="checkbox"/> 3 yr | <input type="checkbox"/> 4 yr | <input type="checkbox"/> 5 yr |
| <input type="checkbox"/> Beautification, Parks & Conservation Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Old Church on the Hill Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input checked="" type="checkbox"/> Community Event Committee | <input checked="" type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Economic Development Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Library Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Ordinance Development Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Recreation Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Road Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |
| <input type="checkbox"/> Social Services Committee | <input type="checkbox"/> 1 yr | <input type="checkbox"/> 2 yr | <input type="checkbox"/> 3 yr |

All terms expire on June 30th

I, the undersigned, do hereby acknowledge that the contents of this application are subject to the Freedom of Access Act (FOAA).

Cheryl Coffman
Applicant's Signature

Date

Office Use Only: Date Appointed by Select Board: _____ Date Term Ends: _____

To: Key Municipal Officials of MMA's Member Municipalities
From: Diane Hines, President, Maine Municipal Association
Date: June 13, 2024
Re: Ballot for Election to MMA's Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2024-2026 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the committee. The enclosed election ballot must be completed by the Select Board or Town/City Council of your municipality.

Number of votes

A majority of municipalities are being asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. ***You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.***

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name is not on the ballot by writing that person's name in. The write-in candidate need not be from your municipality but must be an elected or appointed official from a MMA member municipality in your Senate/LPC District. ***Check to be sure the write-in candidate is willing to serve if elected!*** Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

Deadline for returning ballot


Return to ballot by 5:00 p.m. on **August 1, 2024** to Laura Ellis either in the enclosed envelope, via email (lellis@memun.org) or FAX: 624-0129

Your participation is important – Thank You!

OFFICIAL BALLOT – District 19

Maine Municipal Association’s Legislative Policy Committee
July 1, 2024 – June 30, 2026

VOTE FOR **TWO**:

- Gary McGrane, Selectboard Member, Town of Jay
- Ethna Thompson, Selectboard Chair, Rangeley & Tax Collector/Treasurer, Sandy River Plt.
- Randal Canwell, Selectboard Vice-chair, Town of Mexico
- Dina Walker, Selectboard Member, Town of Weld
- _____ (name) _____ (position) _____ (municipality) ( write in)

Candidate Profiles Are On Reverse Side

MUNICIPALITY: _____ DATE: _____

 BY SELECTMEN/COUNCILORS:

_____	_____
signature	print name
_____	_____
signature	print name
_____	_____
signature	print name
_____	_____
signature	print name
_____	_____
signature	print name

Return by 5:00 p.m., August 1, 2024 to:

Laura Ellis, Maine Municipal Association
lellis@memun.org
Fax: 624-0129

LPC Senate District 19

Andover
Avon
Bethel
Buckfield
Byron
Canton
Carthage
Coplin Plantation
Dallas Plantation
Dixfield
Eustis
Gilead

Greenwood
Hanover
Hartford
Jay
Lincoln Plantation
Lovell
Mexico
Newry
Peru
Phillips
Rangeley
Rangeley Plantation

Roxbury
Rumford
Sandy River Plt.
Stoneham
Stow
Sumner
Temple
Upton
Weld
West Paris
Woodstock

35

Candidate Profile:

Gary McGrane has served on the selectboard in the Town of Jay for the past five years and previously served on numerous town committees, including the Comprehensive Planning Committee, Budget Committees for the town and county, Board of Assessment Review and Board of Appeals. He has served the past three terms and would like to continue his service on the LPC to work on issues such as home rule authority, property taxes, and education funding and labor issues, and feels that municipalities are required to fund legislative directives at the expense of local taxpayers.

Ethna Thompson currently serves as the chair of the selectboard in Rangeley and as the tax collector and treasurer in Sandy River Plantation. Ethna served this past term on the LPC and would like to serve again to continue advocating for the best interests of the towns in her district.

Randal Canwell has served as vice-chair of the selectboard in Mexico for the past two years. He has also served as selectboard member, school board member and animal control officer. Randal also serves on the board of the Androscoggin Valley Council of Governments. Given his municipal experience, he is interested in serving on the LPC.

Dina Walker has served on the selectboard of the Town of Weld for the past four years. She has served on MMA's Executive Committee for the past two years and would like to also serve on the LPC because she is interested in learning more about the state legislative process and in giving western Maine, and Maine's municipalities a voice in issues of statewide concern.