

TOWN OF BUCKFIELD

Select Board Meeting Minutes

January 16, 2024, at 6:30 PM

In Person and Remote Participation via Zoom

CALL REGULAR MEETING TO ORDER AND DECLARE A QUORUM AT 6:37 PM

Present: Chairman Robert Hand, Vice Chairman Sandra Fickett, Selectman Azalea Cormier, Selectman Heather Henley, Selectman Peter Fickett, Town Manager Cameron Hinkley, Judy Berg (Zoom), Eva (Zoom)

OLD BUSINESS

1. GRANT MANAGEMENT AND MUNICIPAL LAND USE POLICY REVIEW

Selectman Azalea Cormier gave an update on the two draft policies. The Board discussed edits to the drafts.

NEW BUSINESS

1. CONSENT AGENDA

a. Disbursement Warrants

Payroll Warrant 65	\$ 19,754.00
Accounts Payable Warrant 66	\$ 7,844.37
Payroll Warrant 67	\$ 24,080.41
Accounts Payable Warrant 68	\$ 186,766.83
Total	\$ 238,445.61

Selectman Azalea Cormier made a motion to approve the Consent Agenda. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (5-0). MOTION PASSED

2. DECEMBER 2023 FIRE AND RESCUE REPORTS

The Town Manager summarized the December Fire and Rescue Department Reports

3. APPROVE THE MINUTES OF THE JANUARY 2, 2024, SELECT BOARD MEETING

Selectman Azalea Cormier made a motion to approve the minutes of the January 2, 2024, Select Board Meeting. Selectman Heather Henley seconded the motion – VOTE – All in favor (5-0). MOTION PASSED

4. 2023 VOLUNTEER FIRE ASSISTANCE GRANT AWARD

Vice Chairman Sandra Fickett made a motion to accept the 2023 Volunteer Fire Assistance Grant Award in the amount of \$2,516.50 with matching funds from the budget. Selectman Azalea Cormier seconded – VOTE – All in favor (5-0). MOTION PASSED

5. COMMITTEE RESIGNATIONS

- a. Earl Ingold – Budget Committee

Selectman Azalea Cormier made a motion to accept Earl Ingold's resignation from the Budget Committee. Selectman Heather Henley seconded – VOTE – All in favor (5-0). MOTION PASSED

6. COMMITTEE APPOINTMENTS

- a. Ruby Cyr – Community Events Committee

Selectman Azalea Cormier made a motion to appoint Ruby Cyr to the Community Events Committee for a one-year term. Selectman Heather Henley seconded – VOTE – All in favor (5-0). MOTION PASSED

7. EMERGENCY MANAGEMENT UPDATE

EMA Director Vivian Wadas was unable to attend the meeting. The Town Manager and the Board gave a brief recap of the after action review that was held on January 12th. The Board will set aside 15 minutes of every meeting to work on the Emergency Management Plan. The Board noted their appreciation for everything that Vivian had already done bringing the Town up to date on Emergency Management as well as her hard work during and following the December event.

OTHER BUSINESS

Selectman Sandra Fickett asked to set a date for the Select Board to report out on their Committee assignments. The Board agreed to set an agenda item for February 20th to do so.

Public Comment Period (*the Board sets aside up to 15 minutes at the end of every meeting for public comment*)

Judy Berg stated that she was very interested that Azalea Cormier was going to be working with the Old Church on the Hill Committee. She felt that the Town had lost out on opportunities because the Committee was not organized. She stated that the Church isn't in great condition but it is in better shape than the Town originally thought. She hopes the Town will be able to get some volunteer help and possibly hold a fundraiser for the Church to extend its life.

EXECUTIVE SESSION

Pursuant to 1 M.R.S.A. § 405(6) – *If Needed*

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Chairman Robert Hand made a motion to adjourn at 7:26 PM. Selectman Azalea Cormier seconded – VOTE – All in favor (5-0). MOTION PASSED

Upcoming Meetings:

1. Planning Board Meeting – January 17, 2024, at 6:00 PM
2. Select Board Meeting – February 6, 2024, at 6:30 PM

In Progress Items:

1. School Budget Exploration – Improve communications with elected School Board Directors and the Select Board
2. Capital Improvement Planning
3. Comprehensive Plan – Revisit
4. Fire and Rescue Department Integration
5. Municipal Property Usage Ordinance
6. Select Board – Self Evaluations/Goal Setting
7. Cemetery Trust/Cemetery Plan
8. Old Church on the Hill (***Second opinion received – need volunteers***)
9. Emergency Plan (***Local EMA Director***)
10. Grant Policy Creation
11. Solid Waste Facility Changes – Annual Sticker Change
12. Communication between Board and Committees (***Liaisons reestablished – provide guidance***)
13. Proper Reserve Account Establishment

Select Board – Committee/Board/Organization Liaison Assignments

Chairman Robert Hand: R.S.U. # 10 School Board, Road Committee, and Budget Committee

Vice Chairman Sandra Fickett: Planning Board and Community Events Committee

Selectman Azalea Cormier: Recreation Committee, Ordinance Development Committee, and Old Church on the Hill Committee

Selectman Heather Henley: Buckfield Village Corporation, Library Committee, and Beautification Committee

Selectman Peter Fickett: Appeals Board, Social Services Committee, and Economic Development Committee



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