

**BUCKFIELD SELECT BOARD
TUESDAY, NOVEMBER 15, 2022
MEETING MINUTES**

In Person and Remote Participation via ZOOM / 6:30 PM

CALLED REGULAR MEETING TO ORDER AND DECLARED A QUORUM AT 6:34 PM

Present: Chairman Mike Iveson (Zoom), Vice Chairman Azalea Cormier, Selectman Janet Iveson (Zoom), Selectman Sandra Fickett, Selectman Robert Hand, Town Manager Cameron Hinkley, Fire Chief Adam Dupile, Fire Lieutenant Ben Limerick, Peter Werwath, Martha Catevenis, Penny Horsfall, Vivian Wadas, Charles and Judy Burg (Zoom), Steve Sherlock (Sun Journal/Zoom) and Glen Holmes

Vice Chairman Azalea Cormier served as the Chair of the meeting at the request of Chairman Mike Iveson who was remote via Zoom.

Sandra Fickett requested an Executive Session at the beginning of the meeting to discuss a personnel matter.

Vice Chairman Azalea Cormier stated without objection she wanted to add an Executive Session prior to Old Business pursuant to 1 M.R.S.A. § 405(6) to discuss a personnel issue – No Objection.

Vice Chairman Azalea Cormier made a motion to enter into Executive Session at 6:38 PM, Chairman Mike Iveson seconded – VOTE – All in favor (5-0)

The Board exited Executive Session at 7:03 PM.

Vice Chairman Azalea Cormier made a motion to add an agenda item when the Board addressed Old Business, Selectman Bob Hand seconded – VOTE – All in favor (5-0)

OLD BUSINESS

1. STRYKER POWERLOAD PURCHASE

Vice Chairman Azalea Cormier made a motion to approve the purchase and installation of a Stryker Powerload System in the amount of \$27,692.02 out of the Rescue Equipment Reserve, Chairman Mike Iveson seconded – Discussion: Glen Holmes asked if it was retroactive to a specific date.

Vice Chairman Azalea Cormier withdrew her original motion and made a new motion to retroactively approve the expenditure of \$27,692.02 for the purchase and installation of a Stryker Power Load System from the Rescue Equipment Reserve to July 6, 2022, Chairman Mike Iveson seconded – Discussion: Penny Horsfall asked why it was being approved now if it was installed in July. The Town Manager and Vice Chairman Azalea

Cormier explained that the prior Board discussed the second unit on March 15th however didn't hold a proper vote. –

VOTE – All in favor (5-0)

2. PUBLIC RESTROOM (Information/Action)

Selectman Janet Iveson stated that the Economic Development Committee would be taking up the matter on their meeting on November 17, 2022. The Committee has compiled information that they will present to the Board.

Vice Chairman Azalea Cormier made a motion to table the public restroom item until the next Select Board meeting, Selectman Bob Hand seconded – Discussion: Chairman Mike Iveson recommended changing the motion to state “Pending the input of the Economic Development Committee.” **Selectman Bob Hand rescinded his second, Vice Chairman Azalea Cormier withdrew her motion.**

Vice Chairman Azalea Cormier made a motion to table the public restroom item until the next Select Board meeting pending the input from the Economic Development Committee, Selectman Bob Hand seconded – VOTE – All in favor (5-0)

3. FIRE DEPARTMENT TRUCK REPLACEMENT (Action)

Fire Chief Adam Dupile and Lieutenant Ben Limerick answered questions from the Select Board and the citizens in attendance regarding the proposed Fire Truck. Chief Dupile addressed concerns from Judy Burg regarding the need for fire prevention training.

Vice Chairman Azalea Cormier made a motion to authorize the Town Manager to purchase the 2005 E-One Quint subject to the terms of the Town vote, Selectman Sandra Fickett seconded – VOTE – All in favor (5-0)

4. PERSONNEL POLICIES AND PROCEDURES HANDBOOK REVIEW (Action)

Vice Chairman Azalea Cormier made a motion to schedule a workshop on November 29th at 5:30 PM to review sections 5 through 10 of the Personnel Policies and Procedures Handbook, Selectman Bob Hand seconded – Discussion: Selectman Sandra Fickett asked if the motion restricted them to the just sections 5-10. – **Vice Chairman Azalea Cormier rescinded her motion.**

Vice Chairman Azalea Cormier made a motion that the Board schedule a workshop for Tuesday November 29th at 5:30 PM to review the Personnel Policies and Procedures handbook, Selectman Bob Hand seconded – VOTE – All in favor (5-0)

NEW BUSINESS

1. CONSENT AGENDA (Action)

- a. Town Manager's Report – November 1, 2022
- b. Hall Bridge Meeting Minutes – November 9, 2022

c. Warrants

i. Payroll Warrant # 44	\$12,974.28
ii. Accounts Payable Warrant # 45	\$1,931.50
iii. Accounts Payable Warrant #46	\$320,292.22 (School Payment/County Tax)
iv. Payroll Warrant # 47	\$13,384.42
v. Accounts Payable Warrant #48	\$2,340.73
vi. Accounts Payable Warrant #49	\$881.25
vii. Payroll Warrant # 50	\$13,560.91*
viii. Accounts Payable Warrant # 51	\$75,275.26*
ix. Accounts Payable Warrant # 52	\$4,081.69*
x. Payroll Warrant # 53	\$15,169.01*
xi. Accounts Payable Warrant # 54	\$6,403.88*
TOTAL	\$466,295.15

Vice Chairman Azalea Cormier made a motion to approve the Consent Agenda, Chairman Mike Iveson seconded – VOTE – All in favor (5-0)

2. APPROVE MINUTES (Action)

- a. November 1, 2022 Select Board Meeting

Vice Chairman Azalea Cormier made a motion to approve the meeting minutes from November 1, 2022, Chairman Mike Iveson seconded – VOTE – (4-0) Selectman Janet Iveson abstained as she was not in attendance at the meeting on November 1, 2022.

3. BOARD/COMMITTEE APPOINTMENTS (Action)

- a. Road Committee – Peter Werwath, 2-Year Term Ending 6/30/24

Vice Chairman Azalea Cormier made a motion to reappoint Peter Werwath to a 2-year term ending on June 30, 2024, Chairman Mike Iveson seconded – VOTE – All in favor (5-0)

4. POLICY ON TREASURER’S DISBURSEMENT WARRANTS FOR EMPLOYEE WAGES AND BENEFITS (Action)

Vice Chairman Azalea Cormier made a motion to adopt the Policy on Treasurer’s Disbursement Warrants for Employee Wages and Benefits, Selectman Janet Iveson seconded – VOTE – All in favor (5-0)

5. POLICY ON TREASURER’S DISBURSEMENT WARRANTS FOR STATE FEES COLLECTED BY THE MUNICIPALITY (Action)

Vice Chairman Azalea Cormier made a motion to adopt the Policy on Treasurer's Disbursement Warrants for State Fees Collected by the Municipality, Chairman Mike Iveson seconded – VOTE – All in favor (5-0)

6. OLD CHURCH ON THE HILL (Information)

Selectman Sandra Fickett made a motion to table discussion on the Old Church on the Hill until the next Select Board Meeting, Vice Chairman Azalea Cormier seconded – VOTE – All in favor (5-0)

7. COMMUNITY DAY COMMITTEE BY-LAWS (Action/Information)

Vice Chairman Azalea Cormier made a motion at 8:30 PM to extend the meeting until business is finished, Selectman Sandra Fickett seconded – VOTE – (4-1) Chairman Mike Iveson voted Nay

Selectman Sandra Fickett made a motion to table discussion on the Community Day By-Laws to give the Board members time to read, review and understand them, and come back and address changes that may or may not be needed, Vice Chairman Azalea Cormier seconded – VOTE – All in favor (5-0)

OTHER BUSINESS

Public Comment Period *(the Board sets up to 15 minutes aside as a public comment period at the beginning of every meeting).*

Fire Chief Adam Dupile discussed ways to recoup costs of car accidents from insurance companies and asked for the Board's go ahead to research it further.

Resident Peter Werwath discussed the recent tax increase and his ideas of how the Board could address it. He let the Board know he had sent an email to all of them to review. He discussed holding a Town Meeting to rescind the approved increase in the roads budget.

Rescue Chief Chip Richardson stated that they already have a company that bills for auto accidents and that he and Fire Chief Dupile have brought the issue before previous boards twice. He stated that he believed the only caveat was that you can't only bill insurance companies you have to bill everyone the same.

Glen Holmes stated that the proposed budget process plan doesn't include a reconciliation process between the Board and Budget Committee to come up with an agreed upon recommendation between the Board and Committee. Town Manager Cameron Hinkley explained the plan further and how he hopes it will overcome the issues of prior years.

Vivian Wadas discussed the importance of the Board taking action and giving a recommended budget target to hand to the Town Manager. Then the Town Manager should go to the department heads and work out the details to achieve that target with a focus on needs versus wants.

Glen Holmes suggested not putting a recommendation on the ballot from the Budget Committee if it is an uninformed recommendation.

Peter Werwath encouraged the Town Manager not to just hand off his proposed budget but to defend it until the end.

Judy Burg stated that she asked a question at the beginning of the meeting and didn't get an answer. She wanted to know what was in the report from the State Fire Marshall's Office regarding the fire not far from the fire station.

ADJOURN

Vice Chairman Azalea Cormier made a motion to adjourn at 9:06 PM, Selectman Bob Hand seconded – VOTE – (4-0) Chairman Mike Iveson did not vote.

Upcoming Meetings:

1. Road Committee Meeting – November 16, 2022 at 6:00 PM
2. Economic Development Committee Meeting – November 17, 2022 at 6:00 PM
3. Select Board Meeting – December 6, 2022

Tabled Items:

Public Restroom – Economic Development Committee
Personnel Policies and Procedures Biennial Review (*Section 1-4 Reviewed - Ongoing*)
Old Church on the Hill
Community Day Committee By-Laws