

# TOWN OF BUCKFIELD

## Select Board Meeting Minutes

May 7, 2024, at 6:30 PM

In Person and Remote Participation via Zoom

### CALLED REGULAR MEETING TO ORDER AT 6:31 PM AND DECLARED A QUORUM

**Present:** Chairman Robert Hand, Selectman Azalea Cormier, Selectman Heather Henley, Selectman Peter Fickett, Town Manager Cameron Hinkley, Town Clerk Brittany Parrott (Zoom), Vivian Wadas

### OLD BUSINESS

#### 1. EMERGENCY MANAGEMENT UPDATE

Buckfield EMA Director Vivian Wadas provided the Board with an Emergency Management update. She reminded the Board of the scheduled EMA Workshop scheduled for May 14, 2024.

### NEW BUSINESS

#### 1. CONSENT AGENDA

##### a. Disbursement Warrants

Payroll Warrant 93	\$ 16,444.49
Payroll Warrant 94	\$ 16,178.94
Payroll Warrant 95	\$ 17,881.36
Accounts Payable Warrant 96	\$ 46,539.18
<b>Total</b>	<b>\$ 97,043.97</b>

Selectman Azalea Cormier made a motion to accept the Consent Agenda. Selectman Peter Fickett seconded – VOTE – All in favor (4-0). MOTION CARRIED

#### 2. TOWN MANAGER UPDATE

Town Manager Cameron Hinkley presented his April 2024 Town Manager Report.

#### 3. APPROVE THE MINUTES

- April 2, 2024, Select Board Meeting
- April 16, 2024, Select Board Meeting

Chairman Robert Hand made a motion to approve the April 2, 2024, and April 16, 2024, Select Board Meeting minutes. Selectman Peter Fickett seconded – VOTE – All in favor (4-0). MOTION CARRIED

#### 4. MUNICIPAL CENTER ROOF REPAIR

Chairman Robert Hand made a motion to approve the roof repair not to exceed the amount approved at Special Town Meeting and the balance of ARPA funds. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0). MOTION CARRIED

## 5. BUCKFIELD RESCUE – 451 REMOUNT PROPOSALS

Chairman Robert Hand made a motion to proceed with the purchase of the chassis from reserve funds not to exceed \$60,000. Selectman Peter Fickett seconded the motion – All in favor (4-0). MOTION CARRIED

## 6. PROPANE SUPPLIER PROPOSAL – STRONG PROPANE SERVICES LLC

The Board discussed a proposal from Strong Propane Services LLC. Selectman Peter Fickett asked that the Town Manager ask the company what their plan was if their truck broke down as he understood they currently only had one. No action taken.

### OTHER BUSINESS

Public Comment Period (*the Board sets aside up to 15 minutes at the end of every meeting for public comment*)

Selectman Peter Fickett asked about the noise issues in Town. Town Manager Cameron Hinkley explained that in the absence of an ordinance there wasn't much that could be done. There are openings on the Ordinance Development Committee, and he encouraged those that would like to see an ordinance enacted to fill out an application to serve on that committee.

Town Manager Cameron Hinkley reminded the Board that his annual review would be due in August or October depending on which start date the Board wishes to use.

### EXECUTIVE SESSION

Pursuant to 1 M.R.S.A. § 405(6) – *If Needed*

Selectman Robert Hand made a motion to adjourn at 7:06 PM. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0). MOTION CARRIED



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Upcoming Meetings:

1. EMA Workshop – May 14, 2024, at 6:30 PM
2. Community Events Committee – May 14, 2024, at 6:30 PM
3. Planning Board Meeting – May 15, 2024, at 6:00 PM
4. Select Board Meeting – May 21, 2024, at 6:30 PM

In Progress Items:

1. School Budget Exploration – Improve communications with elected School Board Directors and the Select Board
2. Capital Improvement Planning
3. Comprehensive Plan – Revisit
4. Fire and Rescue Department Integration
5. Municipal Property Usage Ordinance **(Board currently working on Policy)**
6. Select Board – Self Evaluations/Goal Setting
7. Cemetery Trust/Cemetery Plan **(Attorney memorandum received March 1, 2024)**
8. Old Church on the Hill **(Second opinion received – need volunteers)**
9. Emergency Plan **(Local EMA Director)**
10. Proper Reserve Account Establishment
11. Building Permit Fee Schedule Review

**Select Board – Committee/Board/Organization Liaison Assignments**

**Chairman Robert Hand:** R.S.U. # 10 School Board, Road Committee, and Budget Committee

**Vice Chairman Sandra Fickett:** Planning Board and Community Events Committee

**Selectman Azalea Cormier:** Recreation Committee, Ordinance Development Committee, and Old Church on the Hill Committee

**Selectman Heather Henley:** Buckfield Village Corporation, Library Committee, and Beautification Committee

**Selectman Peter Fickett:** Appeals Board, Social Services Committee, and Economic Development Committee



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