

TOWN OF BUCKFIELD
Select Board Meeting Minutes
May 21, 2024, at 6:30 PM
In Person and Remote Participation via Zoom

CALLED REGULAR MEETING TO ORDER AND DECLARED A QUORUM AT 6:33 PM

Present: Chairman Robert Hand, Vice Chairman Sandra Fickett, Selectman Azalea Cormier, Selectman Heather Henley, Selectman Peter Fickett, Town Manager Cameron Hinkley

OLD BUSINESS

NONE

NEW BUSINESS

1. CONSENT AGENDA

a. Disbursement Warrants

Payroll Warrant 97	\$ 17,327.59
Accounts Payable Warrant 98	\$ 3,249.87
Payroll Warrant 99	\$ 18,165.48
Accounts Payable Warrant 100	\$ 212,738.90
Total	\$ 251,481.84

Selectman Azalea Cormier made a motion to approve the Consent Agenda. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (5-0). MOTION PASSED

2. TOWN MANAGER UPDATE

Town Manager Cameron Hinkley summarized his mid-month Town Manager report.

3. APPROVE THE MINUTES OF THE MAY 7, 2024, SELECT BOARD MEETING

Selectman Azalea Cormier made a motion to approve the minutes of the May 7, 2024, Select Board Meeting. Selectman Heather Henley seconded – VOTE – All in favor (5-0). MOTION PASSED

4. ELECTION CLERK APPOINTMENT

- a. Cami Warren – Republican (Term May 7, 2024, through April 30, 2026)**

Selectman Azalea Cormier made a motion to appoint Cami Warren as a Republican Election Clerk for a term ending April 30, 2026. Selectman Heather Henley seconded – VOTE – All in favor (5-0). MOTION PASSED

OTHER BUSINESS

Public Comment Period (*the Board sets aside up to 15 minutes at the end of every meeting for public comment*) – No public comment was given.

Selectman Azalea Cormier made a motion to schedule an EMA Workshop on June 4, 2024 immediately following the regularly scheduled Select Board meeting. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (5-0). MOTION PASSED

Vice Chairman Sandra Fickett requested that the Town Manager add the following agenda items to the next Select Board meeting agenda:

1. Public Restroom Facilities
2. Building Permit Fee Schedule Review

EXECUTIVE SESSION

Pursuant to 1 M.R.S.A. § 405(6) – *If Needed. No executive session was needed.*

Chairman Robert Hand made a motion to adjourn at 6:54 PM. Selectman Azalea Cormier seconded – VOTE – All in favor (5-0). MOTION PASSED

Upcoming Meetings:

1. Library Committee Meeting – May 23, 2024, at 6:30 PM
2. Select Board Meeting – June 4, 2024, at 6:30 PM
3. Primary, R.S.U. Budget Validation, and Local Election – June 11, 2024, 8:00 AM to 8:00 PM

In Progress Items:

1. School Budget Exploration – Improve communications with elected School Board Directors and the Select Board
2. Capital Improvement Planning
3. Comprehensive Plan – Revisit
4. Fire and Rescue Department Integration
5. Select Board – Self Evaluations/Goal Setting
6. Cemetery Trust/Cemetery Plan (**Attorney memorandum received March 1, 2024**)
7. Old Church on the Hill (**Second opinion received – need volunteers**)
8. Emergency Plan (**Local EMA Director**)
9. Building Permit Fee Schedule Review



Select Board – Committee/Board/Organization Liaison Assignments

Chairman Robert Hand: R.S.U. # 10 School Board, Road Committee, and Budget Committee

Vice Chairman Sandra Fickett: Planning Board and Community Events Committee

Selectman Azalea Cormier: Recreation Committee, Ordinance Development Committee, and Old Church on the Hill Committee

Selectman Heather Henley: Buckfield Village Corporation, Library Committee, and Beautification Committee

Selectman Peter Fickett: Appeals Board, Social Services Committee, and Economic Development Committee



Minutes approved at the June 4, 2024, Select Board Meeting.